



JHARKHAND STATE LIVELIHOOD PROMOTION SOCIETY

(DMMU, DHANBAD)

(Under the aegis of Rural Development Department, Govt. Of Jharkhand)

MIG-77, Housing Colony, Bartand, Dhanbad - 826001



Phone/Mobile No. – 7004894599, Email – dmmu.dhanbad.jslps@gmail.com, Website – www.jslps.org

No: JSLPS/DHANBAD/NRLM/ADMIN-251

Date: 02/01/2019

Tender Call Notice

Sealed tenders are invited from registered Hotels/institutions for empanelment towards providing services for lodging & fooding for the guests, conference/meeting hall for different training/workshop/meeting etc. organized by JSLPS Dhanbad. The detailed term & conditions and prescribed formats for submission of tender are available in the website of JSLPS e.g. www.Jslps.org, which can be downloaded for use. Interested agencies may submit their tender in a sealed cover super-scribing as “**Tender for Empanelment of Conference Hall**” to the undersigned on or before **15.30 hours of 18.01.2019**.

SD

DISTRICT PROGRAM MANAGER

J.S.L.P.S, Rural Development Department,
Govt. of Jharkhand



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Background: Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Societies Registration Act, 1860. JSLPS's mandate to promote livelihoods amongst advantaged communities across the State to reduce the poverty. JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the State. During every month's 5-6 nos. or more of Training/meeting/workshop being organized by JSLPS for different activities. In this backdrop, the Society requires the services of hotels for providing accommodation and training/conference hall facility on hiring basis as and when required.

Objective: - Hiring of Conference Hall for different meeting/training of JSLPS.

A. Scope of Work:-

1. Providing conference hall for training/meeting & workshop along with Fooding and lodging/accommodation facility of Participants and Trainers.
2. The rate should be valid for a period of one year from the date signing of the contract and price should be remain unchanged during that period.
3. All the booking should be accepted through email or booking request letter.

B. Key requirements:-

1. The hotel/institution should be registered under GST.
2. Capacity to accommodate 40-100 participants in the conference hall with fooding and Lodging as applicable.
3. Provision of sound system, Projector, white Board etc. for the conference/workshop/meeting etc.
4. Facility for in-house services for Hi-Tea/snacks mineral water etc.
5. Providing attendant 24/7 during the conference for assistance for any problems occurred during conference.
6. In-house Entertainment facility to participants while Break for Recreation.

C. Process of Submission:

The bidders will submit their technical and price bid separately in separate envelope during the stipulated date and time in the prescribed format as mentioned in the tender documents. The tender will be opened at **16.00 hours** of last date mentioned in the tender.

Tenders shall remain valid for a period not less than **45 days** from the date of opening of the bid or from the last date specified in the tender.

D. Optional requirement

Provision of transport for pick up and drop facility to the guests/participants.

Address for submission of tender:

**JHARKHAND STATE LIVELIHOOD PROMOTION SOCIETY (DMMU-DHANBAD)
MIG-77, FIRST FLOOR, BARTAND, HOUSING COLONY DHANBAD - 826001**



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Annexure-I

Technical format for submission of tender

SL. No	Requirement	Compliance	Remarks
01	Name of the Hotel with complete Address with Phone No. & email ID/Website if any		
2	GST Registration No.		
3	Capacity to accommodate in the conference Hall		
4	Capacity to accommodate nos. of guests		
5	Provision of tea/snacks, lunch		
6	Provision of pick-up and drop facility (Optional)		
7	Availability of Power back up facility		
8	Provision for providing conference pad/pencil etc./mineral water		
9	Parking facility for four wheelers (Maximum 10 Vehicles)		
10	Entertainment Facility while Break		
11	Both Vegetarian & Non-Vegetarian Fooding Arrangement.		
12	Hygienic Environment with Gender segregated Washroom		

Signature of the Bidder
Name & Designation
Official seal



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Annexure-I

Format for submission Price Bid

SL. No	Requirement	Rate (Rs.)	Remarks
	Conference Hall Charges with fooding	Rate per participant	
01	Meeting/workshop within 25-40 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 3 vegetarian + 1 Chinese items & 1 non-vegetarian items excluding Rice better quality, Roti, Naan etc.).		
02	Meeting/workshop within 25-40 participants with all the above items excluding breakfast.		
03	Meeting/workshop within 41-60 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 3 vegetarian + 1 Chinese items & 1 non-vegetarian items excluding Rice better quality, Roti, Naan etc.).		
04	Meeting/workshop within 41-60 participants with all the above items excluding breakfast.		
05	Meeting/workshop within 61-100 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 3 vegetarian + 1 Chinese items & 1 non-vegetarian items excluding Rice better quality, Roti, Naan etc.).		
06	Meeting/workshop within 61-100 participants with all the above items excluding breakfast.		
07	Meeting/workshop above 100 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 3 vegetarian + 1 Chinese items & 1 non-vegetarian items excluding Rice better quality, Roti, Naan etc.).		
08	Meeting/workshop above 100 participants with all the above items excluding breakfast.		
09	Providing LDC projector with screen, Sound System with cordless mike etc	Rate per Day. Rs.	
10	Single bedded AC room	Per Day Rs.	
11	Double/Triple bedded AC room	Per Day Rs.	
12	Single bedded room (Non AC)	Per Day Rs.	
13	Double/ Triple bedded room(Non AC)	Per Day Rs.	
14	Dormitory for maximum accomodation	Per day Rs.	
15	For residential w/s Double bedded AC room with all meals	Per day Rs	
16	Laptop/Desktop charges	Per day Rs	
17	Mineral water (1ltr)	Per bottle/LtrRs	
18	Consolidated Rate per head with all above mentioned amenities	Per Person	

We hereby undertake that the above rates shall be continued for a period one year without any changes.

**Signature of the Bidder
Name & Designation
Official seal**