



झारखण्ड सरकार
ग्रामीण विकास विभाग
झारखण्ड स्टेट लाईवलीहुड प्रमोशन सोसाईटी



Letter No: JSLPS/LOHARDAGA/2019-20/104

Date: 22/08/2019

Tender Call Notice

Sealed tenders are invited from Commercial Vehicle Owner/Private Vehicle Owner for providing "Bolero/TATA Sumo (AC or Non AC) on Daily hire basis for local and out-station tours of JSLPS for a period of one year. The detailed term & conditions and prescribed formats for submission of tender are available in the website of JSLPS e.g. www.jslps.org or office of JSLPS Lohardaga. Interested agencies may submit their tender in a sealed cover super-scribing as "**Empanelment of Hiring of a Bus for FY 2019-20**" to the undersigned on or before 15.30 hours of 07.09.2019.

Sd/

District Program Manager

Copy to: Notice board of JSLPS/ Website of JSLPS

Submission Address:

District Program Manager,
Jharkhand Livelihood Promotion Society
2nd Floor, House of Bina Devi,
Near Block Office, Kutchery more
Lohardaga, Pin code: 835302



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Background: Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Societies Registration Act, 1860. JSLPS's mandate is to promote livelihoods amongst disadvantaged communities across the State to reduce the poverty. JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the State. In this backdrop, the Society requires the services of a Travel Agency/Private vehicle owner for providing travel related services i.e. for providing hiring vehicles on daily basis.

Objective: - Selection of good vehicle owner for providing travel related quality services.

A. Scope of Work:-

1. Provide vehicle, Bolero/Tata Sumo(A.C or Non A.C.)on daily basis for local and out station tours on daily hire basis as and when required

B. Key requirements:-

1. A reputed travel agency/Private vehicle owner with a valid GST/Without GSTRegistration.
2. Having experience of minimum six month in the similar field.
3. Agency/Owner should have minimum 2-3Nos. of similar types of vehicles in its own possession.
4. The driver of the vehicles should have valid driving license not less than 2 years, should not be rude and careless behavior, knowledge of safety and security, free from any alcoholic- narcotics addiction and should not have any past accident history or any pending legal issue against the driver
5. The Travel Agency/Owner should have its own operation office at Lohardaga District.
6. Past experiences(If any) Copies of the order received from different govt. agencies during last three years if any, Please attached with quotation.
7. The travel agency/Private vehicle owner shall ensure that the vehicles provided will be free from all types of Govt. levies e.g. Regd. Fee, Permit, Road Tax, Insurance, Pollution Control Certificate and if any applicable for statutory obligation.
8. The Agency can submit their organizational profile as per the format placed at **Annexure-I.**

C. Other Conditions:

1. JSLPS will pay only the daily hire charges of the vehicles used by the office on daily basis and empanel for next trip
2. In case of long tour JSLPS will pay Rs. 250.00 as night halt charges during out station tour, which is exclusive, meant for the drivers boarding and lodging. Outstation means out of Lohardaga District



Govt. of Jharkhand

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3. The fuel cost will be reimbursed as per the prevailing market price based on mileage covered during travel period.
4. In case of Daily hire vehicle, the agencies/Owner will pay the toll/entry taxes or parking charges etc. and that will be reimbursed by JSLPS on production of original bills.
5. The travel agencies should submit their rate as per the format attached at Annexure-II for daily vehicle service.
6. The vehicle can be used on all working days and holidays in case of urgency.
7. The normal working hours of vehicles will be from 9 AM to 7.00 PM and may be more in certain exceptional cases.
8. JSLPS will hire extra vehicle based on the requirement
9. In case of break down, the agency will provide a substitute vehicle of same model or equivalent make.
10. The agency shall be fully responsible, in case of any damage of vehicle and/or third party occurred during the travel period.
11. In case of local and outstation travel, KM coverage will start from the travel agency office (e.g. from Lohardagaas mentioned in the tender) and will be closed at the door step of the officers/guests, who will use the vehicle.
12. Each bidder shall submit only one quotation & alternative or conditional offer shall not be accepted and the tender will be rejected summarily.
13. Bidder shall quote the rate with A.C. running and without A.C. running, Normally A.C. will not use in Winter Season (e.g. November to February)
14. Tenders received after the stipulated date and time or through email/fax shall not be accepted.
15. The tender shall remain valid for a period not less than 45 days from the last date specified in the tender.
16. The order will be placed with the lowest responsive bidder to supply the vehicle on hiring basis.
17. If the travel agencies did not execute the order or violate the terms and conditions, the firm will be blacklisted from this organization.
18. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
19. Any legal disputes arising out of this are subject to the jurisdiction of the court located at Lohardaga Only.
20. The tenders shall be opened in JSLPS Office at 16.20 hours of the last date of submission as mentioned in the advertisement in presence of the bidder(s).
21. Notwithstanding, anything contained as above JSLPS reserves the right to accept or reject any or all bid (s) and cancel the bidding process at any time without assigning any reasons for such act to the bidders

जिला कार्यालय:- H/O वीणा देवी, तृतीय तल, कचहरी मोड़ के निकट, लोहरदगा



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Annexture-1

PRICEFORMATFOR HIRINGOFBUSON PERDAYBASIS				
Sl. No	TypesofVehicles	Vehicle chargesper	Fuel charge per KM	Taxes (mentionin
1	52Seatedbus(Nonluxury)			
2	42 Seatedbus(Nonluxury)			
3	33 Seatedbus(Nonluxury)			

Weagree to providethehiringof Bus forlocalandout-station toursasperthe termsandconditionmentioned inthetenderdocuments andrates mentioned abovefora period ofoneyear fromthedateofsigning ofthecontract/receiptoftheorderfromJSLPS DMMULohardagaandalsoagreedthattheprice willremainunchangedduringthe period.

Signature of Travel Agency
Business Address:
Name:
Phone/Mobil No:
Email Id.:
GST No:

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Annexure-II

Organizational Profile of the Travel Agencies.		
Sl. No.	Particulars	Compliance
1	Name of the Travel Agencies	
2	Registered Office (Complete Address with Tel./Mob.No.and Email ID)	
3	Name of the Proprietor/Partners etc.	
4	Year of Registration	
5	GST Registration No.	
6	PAN No. of Agency or Proprietor	
7	Name of the Govt. or any other Institution to whom vehicles supplied earlier on Daily basis	
8	Year and Period of Supply (Monthly)	
9	No. of Vehicle Supply (Monthly only)	
10	Approx. Bill per Year	
11	No. of Vehicles under Travel Agency possession	
12	Type of Vehicles & Registration No.	
13	Name of the Govt. or any other Institution to whom vehicles supplied earlier (Tour vehicles)	
14	Year and Period of Supply (Tour)	
15	GST Deposited Till	
16	Turnover during last three years as per Audit, if any	
	NB: Please enclosed all the relevant documents like Previous order copies, GST Registration No. etc.	

This is to certify that the above information's and figures are based on facts and records and if any deviation noticed at any point of time, the tenders shall be cancelled, firm will be blacklisted for this organization and order will be cancelled.

Signature of the Travel Agency

Business Address

Name:

Ph. /Mob.No.....

Email ID.....

GST No.....

जिला कार्यालय:- H/O वीणा देवी, तृतीय तल, कचहरी मोड़ के निकट, लोहरदगा



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Draft letter for submission of tender

Ref No.Dated:.....

To

The District Program Manager
Jharkhand State Livelihood Promotion Society
2nd Floor, House of
LGGS, Main Road,
Lohardaga
Lohardaga-835302

Sub:-Submission of Tender for supply of 52/42/33 Seated Bus.

Ref: Your tender No. Dated.....

Dear Sir

With reference to the subject cited above, I am to submit herewith the most competitive tender for providing 52/42/33 Seated Bus for local & outstation travel on daily hiring basis as per the terms and conditions mentioned in the tender documents.

The documents enclosed are;

- a) Travel Agency Profile as per the prescribed format in **Annexure-II**.
- b) Rate for buses as per the prescribed format in **Annexure-I**.

Yours Sincerely