

Jharkhand State Livelihood Promotion Society

(Under the aegis of Rural Development Department, Govt. of Jharkhand)



District Mission Management Unit, Koderma
Add.:- DC Campus, 2nd Floor, Sanyukt Krishi Bhawan)
Email Id.:- koderma.dmmu@gmail.com



Letter No: JSLPS/DMMU/Koderma/ 16 / 2019

Date:24/01/2019

Quotation Call Notice Under Local Shopping Method

Sealed tenders are invited from different printing firms having expertise in the field of printing with valid GST registration certificate for print and supply of Wall Calendar. The detailed term & conditions and prescribed formats for submission of Quotation are given below in Conditions Clause. Interested firms may submit their tender super-scribing as “**Printing of Wall Calendar**” to the undersigned on or before 15.30 hours of 2nd February 2019.

Sd/

District Program Manager

Copy to: Notice board of JSLPS for display

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TERMS AND CONDITIONS

1. The tender shall be for the full quantity of all item(s) as described in the schedule of requirement and specification in **Annexure - I**. The format for price bid is specified in **Annexure - II**, which should be used at the time of submission of tender. Corrections, if any shall be made by crossing out, initialing, dating and rewriting.
2. The quoted rates shall include the bidder's cost towards DTP/design, insurance, packing & forwarding, transportation and delivery charges.
3. Tender submitted through electronic media shall not be accepted/considered.
4. Tenders shall remain valid for a period not less than **30 days** from the date of opening of the bid.
5. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.
6. The purchaser reserves the right at the time of placement of purchase order to increase or decrease the required quantity up to 20% depending upon demand and supply situation during that period.
7. Before printing, the supplier shall receive the samples from JSLPS and submit proof copy for necessary verification for final printing, otherwise the wrong printing material will not be accepted by JSLPS and no payment will be made for those items.
8. The delivery should be completed within **15 days** from the date of receipt of the confirmed purchase order/final proof as per the consignee list placed at **Annexure-III**
9. Any delay by the supplier in the delivery of the items shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part thereof subject to a maximum of 10% of purchase order value which will be deducted from the payment due.
10. The quality of the paper may be tested if required in any laboratory within or outside of the State to ascertain the quality of the paper and if, the test report is not as per the specifications, then the firm will be blacklisted from this organization and payment will be made on proportionate basis as decided by JSLPS.

Head Office: JHARKHAND STATE LIVELIHOOD PROMOTION SOCIETY (Rural Development Department,
Govt. Of Jharkhand)

3rd Floor, Shantideep Tower, Radium Road, RANCHI-834001
Phone: 0651-2360142, E-mail: jslps.ranchi@gmail.com, Website: www.jslps.org

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11. Payment will be made only after complete delivery as per order subject to submission of bills along with delivery challan from different consignee places.

12. Eligibility Criteria:

- Copy of GST Registration certificate.
- Rate should be quoted as per the format for all items.
- Single price for item.
- Alternative price shall not be accepted.

Sample paper duly signed & stamp by the firm (1 sheet of required GSM in A4 size)

13. The bids are liable to be rejected if any of the above conditions is not complied with.

14. Issue of Purchase Order.

The Purchase Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated price. The terms of the accepted offer shall be incorporated in the purchase order.

15. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.

16. The tender shall be opened in presence of the bidders at **4.00PM** on the last date of submission stipulated in the tender document.

17. Any legal dispute arising out of this is subject to Koderma jurisdiction only.

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ANNEXURE-I

Schedule of requirement & Specification for Printing of New Year Wall Calendar			
<i>Sl. No.</i>	<i>Particulars</i>	<i>No. Of Copy To Be Printed</i>	<i>Brief specification</i>
01	Wall Calendar	2000	Size (l x b) :- 58 cm x 45 cm with 170 GSM Art paper. Multi-color both side printing. Language of printing should be in Hindi/English. Total pages should be 12 (6 sheets). Wiro binding, provision should be made for wall hanging. Each pack will contain 50 nos. of wall calendar with good pack.

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Annexure-II

(On The Letter Head Of The Firm)

Price Format for Submission of Tender					
1	2	3	4	5	6
Sl. No.	Items	Qty.	Unit Price (Rs.)	Total Price (Rs.) (3 X 4)	GST (%) Extra
01.	Wall Calendar	2000			
Total Price (Rs.)					

In words: _____ (Excluding Taxes).

- A. In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail:
- B. We agree to supply the above items in accordance with the specifications and terms and conditions of the tender with a total cost as mentioned above within a period of 07 days from the receipt the final proof.

Date:

Signature of the Bidder

Place:

Name & Business Address:
(Seal of the firm)

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Annexure-III

Consignee List For Delivery District Wise:

Sl.No.	Items	Total Qty.		
		Koderma	Chatra	Total
01	New Year Wall Calendars	1000	1000	2000