



# **JHARKHAND STATE LIVELIHOOD PROMOTION SOCIETY**

**(DISTRICT MISSION MANAGEMENT UNIT, RANCHI)**

**(Under the aegis of Rural Development Department, Govt. Of Jharkhand)**

**Vikash Bhawan Kutchary Chowk, Ranchi – 834001**

**Phone No. – 0651-6450299, Email – [jslps.ran@gmail.com](mailto:jslps.ran@gmail.com), Website – [www.jslps.org](http://www.jslps.org)**



**Letter No : JSLPS/RAN/NRLM/PROC/18-19/1835**

**Date: 29-11-2018**

## **Notice inviting Tender under Limited tendering Method**

Sealed tenders are invited from Registered and Reputed firms dealing in Hardware Partition, Refurbishment, Electrification and repair & maintenance of office premises for making Partition of limited space (Approximately 2500 running sq. Ft.) at JSLPS Ranchi DMMU Office Premises. The detailed terms & conditions and prescribed formats for submission of tender are available on [www.jslps.org](http://www.jslps.org) under procurement section. Interested Firms may download tender document from JSLPS online portal ([www.jslps.org](http://www.jslps.org)) & submit their tender super-scribing as **“Tender for Partition & Refurbishment”** to the undersigned on or before 11.00 AM, **12<sup>th</sup> Dec '2018 at DMMU Ranchi , Vikash Bhawan, Kutchary Chowk, Ranchi-834001**, Jharkhand. The undersigned shall have the right of rejecting all or any of the tenders without assigning any reasons the

**Sd/-**

**DISTRICT PROGRAM MANAGER.**

**Copy to: Notice board of JSLPS for display**



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**Organization Brief:** Jharkhand State Livelihood Promotion Society (JSLPS) is an autonomous body registered under Society Registration Act, 1860 and work under Rural Development Department, Govt. of Jharkhand. The Organization has been setup to execute National Rural Livelihood Mission (NRLM) as well as various program of Government with the objective of Rural Development ,Poverty eradication, and spreading Livelihood to under previlged & poor rural society. JSLPS is working across all 24 districts with a mission for Rural Development & substantial Livelihood.

**Scope of Work :** Aluminum Partion and Refurbishment\_work\_for creating comfortable Workstation of 25-30 persons at JSLPS DMMU Office Ranchi

## TERMS AND CONDITIONS

1. The tender shall be for the full partition of 600 sft.(approx) and semi partition for 400 sft.(approx) and other refurbishment work mentioned in ( **Annexure I**) for creation of comfortable workstation for 25-30 persons at Ranchi DMMU Office .
2. The format for price bid is specified in **Annexure- II**, which should be used at the time of submission of tender. Corrections, if any, shall be made by crossing out, initialling, dating and rewriting.
3. The tender shall specify the make / by specification with name of the company of which material should be used in the said work, which cannot be changed in any condition. The material should from any of the following company:-

Sl. No.	Name of the items	Specifications	Make/ By
1	Aluminium Pipes	1.2 M.M / 18 G	Hindalco / Tata/ J.J
2	ACP (Silver)	4 M.M	Indo Bond / Viva/Alutuf /Alstone/ Atlas
3	Clear Glass	5 M.M	Modiguard / saint gobain / any other company of repute

4. The quoted rates shall include the taxes / duty and the bidder's cost towards installation ,transportation and delivery charges .
5. GST should be clearly mentioned separately in terms of percentage in the price sheet.
6. Tender submitted though e-mail/fax shall not be considered for evaluation.
7. Sample of one of each Item used in the partition as per **Annexure-I** shall be submitted at the time of bid opening.
8. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.
9. The work should be completed within **30 days** from the date of receipt of the confirmed purchase order.
10. Tenders shall remain valid for a period **not less than 45 days** from the date of opening of the bid.



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11. Any delay by the supplier in the delivery of the items shall render the services liable to be charged liquidated damages @ 0.5% per week or part thereof subject to a maximum of 10% of purchase order value which will be deducted from the payment due.
12. Before delivery the selected firm will be informed to this office for post-delivery inspection, if required, Delivery will not be made if the materials are not as per the specifications.

**13. Eligibility criteria:**

- Copy of GST Registration certificate.
- Rate should be quoted as per the format for total quantity of all or any items.
- Single price for each item.
- Alternative price shall not be accepted.
- Sample must be present at the time of Bid opening.

14. The bids are liable to be rejected if any of the above conditions is not complied with.

**15. Issue of Purchase Order.**

The Purchase Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated price. The terms of the accepted offer shall be incorporated in the purchase order.

The tender will be opened in DMMU, Ranchi on 12<sup>th</sup> of Dec 2018 at 11.30 A.M hours on the last date specified for submission of tender in presence of the bidders or their authorized representative.

16. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.
17. Any legal dispute arising out of this is subject to Ranchi jurisdiction only. The authority reserves the right to accept or reject any or all bids without assign any reasons thereof

## ANNEXURE-I

Srl No	Work	Make	Area (Approx.)	Unit
1	Almunium Partition with Glass work	Good Quality	1000	Sft
2	Almunium Window(three track) with grill painting	Good Quality	350	Sft
3	Curtain for Windows		350	Sft
4	Wall Putty & Painting for Floor & Ceiling	Good Quality	1500	Sft
5	Floor Tiles		1000	Sft
6	Repairing & Painting of Doors & Woden Partion		120	Sft
7	Wooden Filing Cabinet	Good Quality	100	Sft



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8	Woden Running Table with glass partion	Good Quality	50	Sft
9	Office Pantry with Graphite Self,Exhaust Fan Sink & Water Outlay	Good Quality	30	Sft

## Annexure-II (On the letterhead of firm)

Price Format for Submission of Tender						
1	2	3	4	5	6	7
Srl No	Work	Make	Quantity Running (Sft)	Rate per unit	Total Price (4x5)	Taxes (%)
1	Almunium Partition with Glass work	Good Quality	1000			
2	Amunium Window(three track) with grill painting	Good Quality	350			
3	Curtain for Windows		350			
4	Wall Putty & Painting for Floor & Ceiling	Good Quality	1500			
5	Floor Tiles	Good Quality	1000			
6	Repairing & Painting of Doors & Woden Partion	Good Quality	120			
7	Wooden Filing Cabinet	Good Quality	100			
8	Woden Running Table with glass partion	Good Quality	50			
9	Office Pantry with Sink & Water Outlay	Good Quality	30			
<b>Total Pakage Price</b>						



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## Declaration:

1. I/We have read and understood the detailed terms and conditions applicable to the subject offer as supplied with bid documents and agreed to abide by the same in totality.
2. It is hereby declared that the particulars of the offered accommodation is/are true and correct as per my knowledge and belief and in the event of any of the same being found to be not true, I/We shall be liable to such consequences/lawful action as the JSLPS may wish to take.

**\*All rates are quoted in INR.**

**\*All taxes shown Extra in % term**

**\*Rate also write in number & words**

3. In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail.
4. We agree to supply the above services in accordance with the technical specifications within the period specified in the work order and the price will be remaining unchanged during the contract period.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)



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(In the letter head of Firm )

Draft letter for submission of tender

Ref No. ....

Dated:.....

To

The District Program Manager  
Jharkhand State Livelihood Promotion Society  
District Mission Management Unit, Ranchi

Sub: - Submission of Tender for Partition & Refurbishment at JSLPS DMMU Office Ranchi.

Ref: Your tender No. \_\_\_\_\_ Dated .....

Dear Sir/Madam,

With reference to the subject cited above, I am submit herewith the most competitive tender for providing for Partition & Refurbishment work at JSLPS DMMU Office, Vikash Vawan, Kutchery, Ranchi-834001.,as per the terms and conditions mentioned in the tender documents.

The documents enclosed are;

1. **Financial Bid** as per the prescribed format in **Annexure-II**
2. **GST Certificate copy**
3. **PAN NO of FIRM**
4. **Cancelled Cheque of Firm**

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)