

Letter No: JSLPS/DMMU/SKW/PROC/10/2018-19

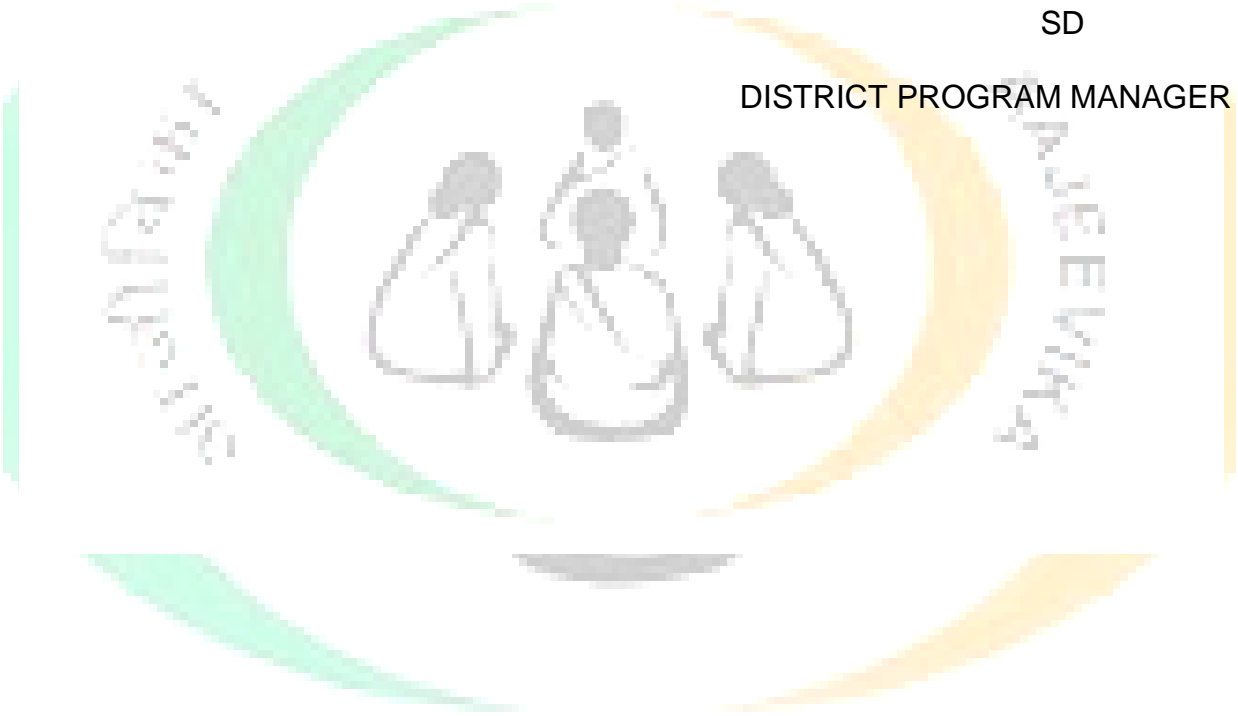
Date:26/02/2019

**Tender Notice for Empanelment of Training institute & Hotels**

Sealed tenders are invited from Hotels/institutions for empanelment towards providing services for lodging & boarding for the guests, conference/meeting hall for different training/workshop/meeting etc. organized by JSLPS. The detailed term& conditions and prescribed formats for submission of tender are available in the website of JSLPS e.g. [www.jslps.org](http://www.jslps.org), which can be downloaded for use. Interested agencies may submit their tender in a sealed cover super-scribing as "**Tender for Empanelment of Training institute & Hotels**" to the undersigned on or before 15.30 hours of 12.03.2019.

SD

DISTRICT PROGRAM MANAGER





## Jharkhand State Livelihood Promotion Society

(Under the aegis of Rural Development Department, Govt. Of Jharkhand)

District Mission Management Unit

Near Kankra More, Seraikella-Tata Main Road, Dist – Seraikella-Kharsawan,  
Jharkhand-833219, Phone No.- 06597-234028



**Background:** Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Societies Registration Act, 1860. JSLPS's mandate to promote livelihoods amongst disadvantaged communities across the State to reduce the poverty. JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the State. During every month's 5-6 nos. of Training/meeting/workshop being organized by JSLPS for different activities. In this backdrop, the Society requires the services of Hotels/institutions for providing accommodation and training/conference hall facility on hiring basis as and when required.

**Objective: - Hiring of Conference Hall for different meeting/training of JSLPS.**

**A. Scope of Work:-**

1. Providing conference hall for training/meeting & workshop along with fooding and lodging facility.
2. **Arranging stationery items for the workshop along with transport support for the guests/participants of the .training/meeting and workshop.**
3. The rate should be valid for a period of one year from the date signing of the contract and price should be remain unchanged during that period.
4. All the booking should be accepted through Letter/email or over telephone.

**B. Key requirements:-**

1. Capacity to accommodate 40-100 participants in the conference hall with fooding.
2. Provision of transport for pick up and drop facility to the guests/participants.
3. Provision of sound system, projector etc. for the conference/workshop/meeting etc.
4. Facility for in-house services for tea/snacks mineral water etc.
5. All the conference hall should be provision of air conditioning or Non AC.
6. Providing attendant during the conference for assistance for any problems occurred during conference.
7. The tender shall be remained valid for a period not less than **45 days** from the last date specified in the tender.

**C. Process of Submission:**

The bidders will submit their bid during the stipulated date and time in the prescribed format as mentioned in the tender documents. The tender will be opened at 16.00 hours of last date mentioned in the tender.

**Address for submission of tender:**

**JHARKHAND STATE LIVELIHOOD PROMOTION SOCIETY**

C/O Ganesh Satpathy

Near Khankra More, Seraikela Tata Main Road

Seraikela Kharsawan – 833219



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### Annexure-I

#### Technical format for submission of tender

SL. No	Requirement	Compliance	Remarks
1	Name of the Hotel with complete Address with Phone No. & email ID		
2	GST Registration No.		
3	Capacity to accommodate in the conference Hall		
4	Capacity to accommodate nos. of guests		
5	Provision of tea/snacks, lunch		
6	Provision of pick-up and drop facility		
7	Availability of Power back up facility		
8	Provision for providing conference pad/pencil etc./mineral water		
9	Parking facility for four wheelers		

Signature of the Bidder  
Name & Designation  
Official seal

**Annexure-I**

**Format for submission Price Bid**

SL. No	Requirement	Rate excluding GST (Rs.)	GST
<b>01</b>	<b>Conference Hall Charges with fooding</b>	Rate per participant	
Package 1(a)	Meeting/workshop which includes : <b>Break Fast</b> - Banana or Papaya etc, Puri Sabji & Tea Or Idly Samber Chatney & Tea Or Tawa Roti With Sabji & Tea.		
	<b>Buffet Lunch</b> - Boiled Rice, Roti, Pl.Dal, 1 Seasonal Veg, 2 Pcs. Chicken Curry or 2Pcs Fish or 2 Pcs.Egg Curry, Salad, Papad, 1Pc.Sweets		
	<b>Eve. Snacks</b> - Veg Pakoda & Tea Or Veg S/W & Tea.		
	<b>Buffet Dinner</b> —Boiled Rice, Roti, Pl.Dal, 2 Type Of Seasonal Veg, Papad, Salad, 1 Pc.Sweets.		
Package 1 (b)	Meeting/workshop which includes : <b>Break Fast</b> - Banana or Papaya etc, Puri Sabji & Tea Or Idly Samber Chatney & Tea Or Tawa Roti With Sabji & Tea.		
	<b>Buffet Lunch</b> - Boiled Rice, Roti, Pl.Dal, 2 Seasonal Veg, 4 Pcs. Chicken Curry Or 4Psc Fish Pcs or 2 Egg Curry, Salad, Papad, 1Pc.Sweets.		
	<b>Eve. Snacks</b> - Veg Pakoda & Tea Or Veg S/W & Tea.		
	<b>Buffet Dinner</b> —Boiled Rice, Roti, Pl.Dal, 2 Type Of Seasonal Veg,Papad, Salad, 1 Pc.Sweets.		
<b>02</b>	<b>Conference Hall Charges with fooding</b>	Rate per participant	
<b>02(a)</b>	Meeting/workshop within 25-40 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter per participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 4 vegetarian & 2 non-vegetarian items including Rice, Rooti, Naan etc.)		



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<b>02(b)</b>	Meeting/workshop within 25-40 participants with all the above(SI no 02(a)) items excluding breakfast.		
<b>02(c)</b>	Meeting/workshop within 41-60 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter per participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 4 vegetarian & 2 non-vegetarian items including Rice, Rooti, Naan etc.)		
<b>02(d)</b>	Meeting/workshop within 41-60 participants with all the above(SI no 02c) items excluding breakfast.		
<b>02(e)</b>	Meeting/workshop within 61-100 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter/participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 4 vegetarian & 2 non-vegetarian items excluding Rice, Rooti, Naan etc.)		
<b>02(f)</b>	Meeting/workshop within 61-100 participants with all the above(02f) items excluding breakfast.		
<b>02(g)</b>	Meeting/workshop above 100 and less than 150 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter/participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 4 vegetarian & 2 non-vegetarian items excluding Rice, Rooti, Naan etc.)		
<b>02(h)</b>	Meeting/workshop above 100 and less than 150 participants with all the above items excluding breakfast.		
<b>03</b>	<b>Only fooding</b>	<b>Rate per participant</b>	
<b>03(a)</b>	Meeting/workshop within 25-40 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter per participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 4 vegetarian & 2 non-vegetarian items including Rice, Rooti, Naan etc.)		
<b>03(b)</b>	Meeting/workshop within 25-40 participants with all the above(3b) items excluding breakfast.		
<b>03(c)</b>	Meeting/workshop within 41-60 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter per participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 4 vegetarian & 2 non-vegetarian items including Rice, Rooti, Naan etc.)		
<b>03(d)</b>	Meeting/workshop within 41-60 participants with all the above(3d) items excluding breakfast.		



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03(e)	Meeting/workshop within 61-100 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter/participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 4 vegetarian & 2 non-vegetarian items excluding Rice, Rooti, Naan etc.)		
03(f)	Meeting/workshop within 61-100 participants with all the above(3f) items excluding breakfast.		
03(g)	Meeting/workshop above 100 and less than 150 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Mineral Water (1 liter/participant), Buffet Lunch (Lunch includes starter items, Sweet & Ice-cream, with 4 vegetarian & 2 non-vegetarian items excluding Rice, Rooti, Naan etc.)		
03(h)	Meeting/workshop above 100 and less than 150 participants with all the above(3g) items excluding breakfast.		
04	<b>Packed Lunch and Dinner which include</b> 1. Boiled Rice, Roti, Pl.Dal, 2 Seasonal Veg, 2 Pcs. Chicken Curry Or 2Psc Fish Pcs or 2 Egg Curry, Salad, Papad, 2Pc.Sweets. 2. Boiled Rice, Roti, Pl.Dal, 2 Seasonal Veg, 4 pcs Manchurian, Salad, Papad, 2Pc.Sweets.		
05	<b>Conference Hall Charges non Residential Training Meeting (AC)</b>		
06	<b>Conference Hall Charges non Residential Training Meeting (Non-AC)</b>		
07	Single bedded AC room	Per Day Rs.	
08	Double bedded AC room	Per Day Rs.	
09	Dormitory for single (AC)	Per day Rs.	
10	Dormitory for single (Non-AC)	Per day Rs.	
11	Providing LDC projector with screen, Sound System with cordless mike etc	Rate per Day. Rs.	
12	For residential w/s Double bedded AC room and AC <b>Conference Hall</b> with all meals(Package 1(a))	Per day Rs	
13	For residential w/s Double bedded AC room and AC- <b>Conference Hall</b> with all meals(Package 2(b))	Per day Rs	
14	For residential w/s Double bedded Non-AC room and Non-AC <b>Conference Hall</b> with all meals(Package 1(a))	Per day Rs	
15	For residential w/s Double bedded Non-AC room and Non AC- <b>Conference Hall</b> with all meals(Package 2(b))	Per day Rs	
16	For residential w/s Triple bedded Non AC room and AC <b>Conference Hall</b> with all meals(Package 1(a))	Per day Rs	
17	For residential w/s Triple bedded Non-AC room and	Per day Rs	



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	AC- <b>Conference Hall</b> with all meals(Package 2(b))		
18	For residential w/s Four bedded Non AC room and AC <b>Conference Hall</b> with all meals(Package 1(a))	Per day Rs	
19	For residential w/s Four bedded Non-AC room and AC- <b>Conference Hall</b> with all meals(Package 2(b))	Per day Rs	

Any complimentary items/facilities other than above, may please be mentioned

We hereby undertake that the above rates shall be continued for a period one year without any changes.

**Signature of the Bidder**  
**Name & Designation**  
**Official seal**

