



Jharkhand State Livelihood Promotion Society

(Under the aegis of Rural Development Department, Govt. Of Jharkhand)

District Mission Management unit,

5-Madhusudan Mahto Path, Near Bharmlokdam, Uliyan, Kadma, Jamshedpur-831005

Dist- East Singhbhum, Jharkhand, Website – www.jslps.org

Email Id : jslps.es@gmail.com



-0657-2301225



TENDER No-JSLPS/ES/NRLM/ADM-119

Date: -06-08-2019

Tender Call Notice for Empanelment of Hotels/Institution

JSLPS invites sealed tender from different firms/service provider having valid updated GST Certificate for providing training venue at East Singhbhum for District Level & Block level Capacity Building Training, Meeting and workshop under District Mission Management Unit, East Singhbhum. The detailed term and conditions in respect of Training Venue are available in the website of www.jslps.org, which can be downloaded for use. Interested parties may submit their tender super-scribing as **“Tender for Empanelment of Training Venue at District Level & Block level”** to the undersigned on or before **23rd August, 2019 at 03.30 P.M.** The undersigned shall have the right of rejecting all or any of the tenders without assigning any reasons thereof.

Sd/-

DISTRICT PROGRAM MANAGER

Copy to the Notice Board/website of JSLPS for display.



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Scope of the work: Jharkhand State Livelihood Promotion Society (JSLPS) is an autonomous body registered under Society Registration Act, 1860 and work under Rural Development Department, Govt. of Jharkhand. The Organization has been setup to lead National Rural Livelihood Mission (NRLM) as well as various program of Government with the objective of Poverty eradication, Spreading Livelihood to Unreachable Class. **JSLPS has role to impart different residential, Non-residential training & seminars for various type of Staff/ Community Cadres to enhance their capacity Building so that they could be useful for Staff/community to meet the objectives of JSLPS**

Key requirement for the Bidder:

1. The Training Venue having minimum one big Hall along with Audio Video Visual System having capacity to accommodate 30-45 Participants and 10-15 Triple Bed Rooms or Dormitory arrangement having separate toilets for Ladies and Gents.
2. The Training Venue should be located in well hygienic area having sufficient light and water facility and adequate electrical fixtures such as switches, Power Point, Fans & proper connectivity and maintain Environmental Rules.
3. The Training Venue should have their own Mess facility for the Participants and ensuring the Foods are hygienic and providing vegetarian and Non- Vegetarian food.
4. The training Venue should have adequate parking space.
5. For Seminar purpose a bidder can Quote their rates separately (Detail Refer Annexure-II (a)

TERMS AND CONDITIONS

1. The Tender shall be required for the Empanelment of Training Venue of District Level Training/Block level training Meeting and Workshop. The format of price bid is specified in Annexure – II & II (a) II (b), which should be used at the time of submission of tender.
2. In case of Residential Training Three times meal and two times Tea, Snacks & stay and in case of Non-Residential Training one time meal and two time tea and snacks & Hall would be provided by the Bidder.
3. The agreement shall be made for 01 (one) Year with responsive lowest bidder .The Contract may get extended maximum for a period of 1 year, based on the satisfactory services/performances of the service provider.
4. The extension of contract may be given subject to their performance.
5. The proposal should be submitted in package wise two parts and each part will be put in separate sealed envelope, The First Part would be the “**Technical Bid**” as Per Annx-I and Second Part would be the “**Financial Bid**” as per Annx-II & II(a) II(b). **Both the Bids should be kept in separate sealed envelope and in the top of the envelope should clearly indicate “Technical Bid” and “Financial Bid” and both the envelope should be kept in sealed cover Super-scribing as “ Tender for Empanelment of Training Venue at District Level & Block Level DMMU-East-Singhbhum”**
6. The Training Venue is free from any litigation or liability with Govt. authority (The Self declaration must be provided)
7. The Quoted rates must be inclusive of projector, Mikes.
8. The quoted rates shall exclude the GST or any other taxes (if applicable).



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9. GST and any other taxes (if Applicable) should be clearly mentioned separately in terms of percentage in the commercial Bid.
10. In case where non applicability of GST or any other tax arises ,then Service provided has to produce GST or any Other tax (if applicable) exemption certificate related to it .
11. Each bidder shall submit only one bid and Conditional offer shall not be accepted.
12. 24 Hrs should be counted as one complete day.
13. The Prices shall be quoted in Indian Rupees only.
14. **Eligibility criteria:**
 - a) Attested copy of GST Certificate, & Exemption Certificate if any
 - b) Rate should be quoted as per the format of Financial/Price Bid
 - c) Tender should be properly signed and stamped.
 - d) Confirm to the terms and conditions.
 - e) Single price for each Participant as per nature of training.

15. The bid will liable to be rejected if any of the above conditions is not complied with.

16. Issue of Work Order.

The Work Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated Per Participant price. The work order shall be binding with Agreement. The terms of the accepted offer shall be incorporated in the work order. Order will be placed on training wise requirement basis for a period of one year from the date of Agreement made between selected bidder and The JSLPS, DMMU Office, East Singhbhum. The price will be remaining unchanged during the Contract period.

The Bidders will Submit their technical and price Bid seperately in seperate envelope during the stipulated date & time in the prescribed format as mentioned in the tender document. Tender will be opened at stipulated time period as mentioned in the tender. After opening ,a team from JSLPS (ES) will Physically verify the facilities as per suitability JSLPS will empanel the required no of hotels/Institutions, those who will provide the required Services as per the terms & condition mention in the Tender within the budgetary limits. A formal order will be placed and program will be organized as and when required. The agreed price will be constant for a period of one year.

17. Payment shall be made on monthly basis on production of bills training wise & as per the availability of fund to the Organisation. Bills must be Submitted after completion of training within 10-25 days (maximum).
18. The Tender shall be remained valid for a period not less than **45 days** from the last date specified in the tender.
19. Any efforts by a bidder to influence the Service receiver in its decision on bid evaluation or placement of work order may result in rejection of the bidder's offer.
20. The tender will be opened in the conference hall of JSLPS DMMU East Singhbhum **at 4.00 PM** on the last date specified for submission of tender in presence of the bidders or their representatives.
21. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.
22. Any legal dispute arising out of this is subject to East Singhbhum jurisdiction only.



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Menu for Meal to be provided by bidder during training for District level Training

S.No.	Particulars	Veg.	Non-Veg.
01	Breakfast	1. Puri-Sabji/Upma/Idli/Aaloo Partha 2. Jalebi 3. Banana	1.Puri-Sabji/Upma/Idli/Aaloo Partha 2.Jalebi 3.Banana
02.	Lunch	1. Green Vegetables 2. Butter Paneer Masala or Equivalent dish 3. Roti & Plain Rice 4. Dal Fry 5. Papad 6. Salad 7. Sweet/Ice Cream	1.Chicken/Fish 2.Bhujiya 3.Roti & Plain Rice 4.Dal Fry 5.Papad 6.Salad 7.Sweet/Ice Cream
03.	Dinner	1. Green Vegetables 2. Plain Rice & Roti 3. Plain Dal	1.Green Vegetables 2.Plain Rice & Roti 3.Plain Dal
04.	Snacks & Teas	02 times as Tea & Biscuits	02 times as Tea & Biscuits

Menu for Meal to be provided by bidder during training at Block Level

S.No.	Particulars	Veg.	Non-Veg.
01	Breakfast	1 Puri/Kachori/Roti-Sabji	1.Puri/Kachori/Roti-Sabji
02.	Lunch	1 Green Vegetables 2 Plain Rice 3 Dal 4 Papad 5 Salad	1.Chicken/Fish 2 Plain Rice 3 Papad 4 Salad
03.	Dinner	4. Green Vegetables 5. Plain Rice or Roti (Based on Demand) 6. Plain Dal	1.Green Vegetables 2.Plain Rice & Roti (Based on Demand) 3.Plain Dal
04.	Snacks & Teas	02 times as Tea & Biscuits	02 times as Tea & Biscuits



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(In the letter head of Agency)

Draft letter for submission of tender

Ref No.

Dated:.....

To

The District Program Manager
Jharkhand State Livelihood Promotion Society
District Mission Management Unit

Sub: - Submission of Tender for Training Venue at District Level & Block Level.

Ref: Your tender No. _____ Dated

Dear Sir/Madam,

With reference to the subject cited above, I am to submit herewith the most competitive tender for Empanelment for providing Training venue on requirement basis of Residential Training and Non-Residential & for Seminar purpose, as per the terms and conditions mentioned in the tender documents.

The documents enclosed are;

A. Technical Bid as per the prescribed format in **Annexure-I**.

B. Financial /Price Bid as per the prescribed format in **Annexure-II & II (a) ,II(b)**

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)



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Annexure-I

(In the letter head of the firm)

Format for Technical Bid

Sl. No.	Particulars	To be filled up by Bidder
1	Full detail of the Legal Owner/Authorised Person (s) of the offered Training Venue 1. Name : 2. Address: 3. Telephone Number: 4. Tele-fax: 5. E-mail ID: Attach Documents of Legal Ownership/Authorization Document	
2	Location and Address of the Training Venue (Photograph of Training Venue i.e. Hall , 2-3 Rooms or Dormitory	
3	Exact Area of Hall and Rooms (Sq ft) and number of Rooms Hall: Rooms: Dormitory:	
5	Availability of Free Parking Spaces	
6	Audio Video Sound System Provided	
7	State clearly whether accommodation offered on training venue is free from litigation including disputes in regard to ownership, Pending taxes/dues etc.	
8	Mess Facility Provided	

Declaration:

1. I/We have read and understood the detailed terms and conditions applicable to the subject offer as supplied with bid documents and agreed to abide by the same in totality.
2. It is hereby declared that the particulars of the offered accommodation is/are true and correct as per my knowledge and belief and in the event of any of the same being found to be not true, I/We shall be liable to such consequences/lawful action as the JSLPS may wish to take.

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)



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(In the letter of the firm)

Annexure-II

Format for Price Bid

Particular	Residential Training		Non Residential Training	
	Rate	Taxes	Rate	Taxes
1	2	3	4	5
Total Rate per Participant with Veg meal, Accommodation (Dormatory) Hall & other facilities.			DO NOT FILL UP	
Total Rate per Participant with Veg meal, Accommodation (Tripple Bedded) Hall & other facilities.				
Total Rate per Participant with Non-Veg meal ,Accommodation (Dormatory) Hall & other facilities				
Total Rate per Participant with Non-Veg meal ,Accommodation (Tripple Bedded) Hall & other facilities				
Total Rate per Participant With Veg Meal, Accomodation (Double Bedded AC),Hall & other facilities				
Breakfast	DO NOT FILL UP			
Lunch with 02 times as Tea & Biscuits				
Dinner				
HALL CHARGES				



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Annx:- II (a) (For Non Residential

Strength of Participant	Rate/participant (Including all charges i.e meals/Hall etc)	Taxes
350-550		

Annx:- II (b) (Rates for other than Residential & Non Residential)

Particulars	Rate	Taxes
Night Stay Costs including Dinner per Participant		

***All rates are quoted in INR.**

***All taxes shown Extra in % term .Taxes must be Clearly mentioned in price Bid Format**

***Rate also write in number & words**

1. In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail.
2. We agree to supply the above services in accordance with the technical specifications within the period specified in the work order and the price will be remaining unchanged during the contract period.
3. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)