

Jharkhand State Livelihood Promotion Society

(Under the aegis of Rural Development Department, Govt. Of Jharkhand)

District Mission Management unit

Pratapnagar, Naisarai, Beside Esser Petrol Pump

Dist- Ramgarh, Jharkhand- 829122

Phone No. 09470575589, Website – www.jslps.org



Letter No: JSLPS/DMMU/RAMGARH/2018-19/256

Date:05/07/2018

Notice Inviting Tender Under Limited Tendering Method

Sealed tenders are invited from registered Hotels/institutions for empanelment towards providing services for lodging & boarding for the guests, conference/meeting hall for different training/workshop/meeting etc. organized by JSLPS. The detailed terms & condition and prescribed formats for submission of tender are available in the notice board and website of JSLPS. which can be available for use and can be downloaded from www.jslps.org . Interested agencies may submit their tender in a sealed cover super-scribing as **“Tender for Empanelment of Hotel and Institution for Meeting and Training at district level”** to the undersigned on or before 13.30 hours of **22nd July'2018**.

Sd/-

DISTRICT PROGRAM MANAGER

Copy to: Notice board of JSLPS for display

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Background: Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Societies Registration Act, 1860. JSLPS's mandate to promote livelihoods amongst disadvantaged communities across the State to reduce the poverty. JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the State. During every month's 5-6 nos. of Training/meeting/workshop being organized by JSLPS for different activities. In this backdrop, the Society requires the services of a hotels/ institution for providing accommodation and training/conference hall facility on hiring basis as and when required.

Objective: - Hiring of Conference Hall for different meeting/training of JSLPS as district level.

A. Scope of Work: -

1. Providing conference hall for training/meeting & workshop along with fooding and lodging facility.
2. The rate should be valid for a period of one year from the date signing of the contract and price should be remains unchanged during that period.
3. All the booking should be accepted through email or over telephone.

B. Key requirements: -

1. The hotel/institution should be reputed hotel/ institution.
2. Capacity to accommodate 20-45 participants on Double/Triple Sharing basis and the provision of food in the conference hall.
3. Provision of sound system, Sound Box, Projector, Mike, Screen etc. for the conference/workshop/meeting etc. JSLPS will pay for the Sound system on demand.
4. Facility for in-house services for tea/snacks mineral water etc.
5. The entire conference hall should be provision of air condition and No separate charges will be paid for conference hall.
6. Providing attendant during the conference for assistance for any problems occurred during conference.
7. The rate quote will be inclusive of all taxes.
8. Tenders shall remain valid for a period not less than 45 **days** from the date of opening of the bid or from the last date specified in the tender.
9. The tender will be opened in the JSLPS DMMU-Ramgarh office at 14.00 PM on the last date specified for submission of tender in presence of the bidders or their representatives.
10. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.
11. Any legal dispute arising out of this is subject to Ramgarh jurisdiction only.

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ANNEXURE-1

Technical format for submission of tender

SL. No	Requirement	Compliance	Remarks
1	Name of the Hotel with complete Address with Phone No. & email ID		
2	GST Registration No.		
3	Any Other Registration if any:		
4	Capacity to Organize Meeting in the conference Hall		
5	Capacity to accommodate adequate nos. of guests		
6	Provision of tea/snacks, lunch & dinner		
7	Availability of Power back up facility during conference		
8	Provision for providing conference pad/pencil etc./mineral water Availability of Power back up facility during conference		
9	Parking facility for four wheelers, please mention the capacity of vehicle parking Provision for providing conference pad/pencil etc./mineral water		
10	Any Other facilities to be provided by the Hotel, Please mention:		

Name of the Hotel:

Name & Designation of the Authorize person:

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Format for submission Price Bid

SL. No	Requirement	Rate per Participant (Including GST)
	<u>Residential Program (Lodging, Fooding, With Meeting Hall)</u>	Total
01	VEG 1) Lodging 2) Breakfast 3) Veg Lunch 4) Veg Dinner	
02	NON-VEG 1) Lodging 2) Breakfast, 3) Non-Veg Lunch 4) Non-Veg Dinner	
03	Extra Breakfast Charges for Non-Resident	
03	Extra Lunch & Dinner for Non-Resident	
04	<u>Menu: -</u>	
04	Breakfast: (Two Types including one South Indian) - Aloo Paratha/Sattu Paratha/Puri bhaji and South Indian with tea/Coffee.	
04	Lunch/Dinner (Veg): -Starter (Soup), Tawa/ Tandoori roti and Butter Naan/Kulcha, Jira Rice, Dal Fry, Paneer, Seasonal Veg, Aachar, Papad, Chutney, Green Salad, Sweet/Ice-cream.	
04	Lunch/Dinner (Non-Veg): - Starter (Soup), Tawa/ Tandoori roti and Butter Naan/ Kulcha, Jira Rice, Dal Fry, Paneer, Chicken/Fish/Mutton, Aachar, Papad, Chutney, Green Salad, Sweet/Ice-cream	
04	Provision of Tea Biscuit/ Pakora twice as day (Morning/Evening) included in the above rates	
04	Note: -	
04	1)Breakfast will be two types one south Indian and any one of Paratha/PuriSabji mentioned above	
04	2)There will be two types of bread in Lunch /Dinner.	
04	3)There will be no restriction for any items for consuming.	

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SL. No	Requirement	Rate per Participant (Including GST)
01	<p><u>Non-Residential Program (Fooding, With Meeting Hall)</u></p> <p>1) Veg Lunch/Dinner</p> <p>2) Non-Veg Lunch/ Dinner</p> <p><u>Menu: -</u></p> <p>Lunch/Dinner (Veg): - Tawa/ Tandoori roti and Butter Naan/Kulcha, Jira Rice, Dal Fry, Paneer, Seasonal Veg, Aachar, Papad, Chutney, Green Salad, Sweet/Ice-cream.</p> <p>Lunch/Dinner (Non-Veg): - Tawa/ Tandoori roti and Butter Naan/ Kulcha , Jira Rice, Dal Fry, Paneer, Chicken/Fish/Mutton, Aachar, Papad, Chutney, Green Salad, Sweet/Ice-cream</p> <p>Provision of Tea Biscuit/ Pakora twice as day (Morning/Evening)</p> <p>Note: -</p> <p>1)There will be two types of bread in Lunch /Dinner.</p> <p>2)There will be no restriction for any items for consuming.</p>	Total

Any complimentary items/facilities or any other charges mentioned other than above, may please be mentioned

We hereby undertake that the above rates/negotiated price shall be continued for a period one year without any changes.

Signature of the Bidder

Name & Designation Official Seal