

Jharkhand State Livelihood Promotion Society



(Under the aegis of Rural Development Department, Govt. of Jharkhand)
Reg. Office: - 2nd Floor, JSAMB, Building Itki Road,
Ranchi-834005,Website-www.jslps.org
District Office-2nd Floor,Zilla Parisad Building,Opposite Post Office,
Godda, 814133,Mobile No.9431359499/7764039677



Letter No. JSLPS/NRLP/DMMU-Godda/519/2020-21

Date: 04/02/2021

Tender Call Notice on Limited Tendering Method

Sealed tenders are invited from registered travel agencies and personal vehicle owner for providing different types of vehicle for local and out-station tours for JSLPS DMMU Godda and its different BMMU offices on daily basis, initially for a period of one year. The detailed term & conditions and prescribed formats for submission of tender are available in the website of JSLPS e.g. www.jslps.org, which can be downloaded for use. Interested travel agencies may submit their tender in a sealed cover super-scribing as "**Tender for Hiring of Travel Agencies for 2020-21**" to the undersigned on or before 15.30 hours of **20th February 2021**.

Sd/

DISTRICT PROGRAMME MANAGER

Address for submission of Bid:

DISTRICT PROGRAM MANAGER

Jharkhand State Livelihood Promotion Society DMMU, GODDA,
2nd floor,Zila Parisad Building,Opposite Post Office
Godda-814133.

Copy to the Notice Board of JSLPS-Godda and Website i.e. www.jslps.org

Background

Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Societies Registration Act, 1860. JSLPS's mandate is to promote livelihoods amongst disadvantaged communities across the State to reduce the poverty. JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the State. In this backdrop, the Society requires the services of a Travel Agency for providing travel related services i.e. proving of hiring vehicles on monthly basis, local & outstation travel.

Objective: - Selection of Travel Agency for providing travel related quality services.

A. Scope of Work

1. Provide vehicles like Bolero, Scorpio, and Tata Sumo. (Both A.C & Non-A.C), Buses on monthly as well as for local and out station tours as and when required on hiring basis.

B. Key requirements

1. Agency should have minimum one or more of similar types of vehicles in its own possession.
2. The driver of the vehicles should have valid driving license not less than 2 years, should not be rude and careless behavior, knowledge of safety and security, free from any alcoholic- narcotics addition and will not have any past accident history or any pending legal issue against the driver.
3. The Travel Agency /personal vehicle owner should have its own operation office/house at Godda or near by district.
4. Copies of the order received from different govt. agencies/semi govt. agencies during last three years if any.
5. The travel agency/personal vehicle owner shall ensure that the vehicles provided will be free from all types of Govt. levies e.g. Regd. Fee, valid permit, Road Tax, Insurance, Pollution Control Certificate and if any applicable statutory obligation.
6. The Agency can submit their organizational profiles as per the format placed at **Annexure-I.**
7. The agencies debarred/blacklisted from JSLPS or any other organization shall not be taken into consideration.
8. All the pages of the tender documents shall be signed by the travel agency.

C. Other Conditions:

1. In case of tour vehicles payment will be made on per day rent basis as per the price quoted by the bidders.
2. The fuel cost will be reimbursed as per the prevailing market price based on mileage covered during travel period in case of local/outstation travel.
3. The travel agencies will bear all the costs towards driver's payment, driver fooding vehicle & Driver's insurance & its day-to-day maintenance cost etc
4. In case of tour vehicle, the agencies will paid the toll/entry taxes or parking charges etc. and that will be reimbursed by JSLPS DMMU Godda on production of original bills.

5. The travel agencies/personal vehicle owner should submit their price as per the format attached at Annexure-II for tour vehicles & Annexure-III for buses.
6. The normal working hours of vehicles will be from 09 AM to 07.00 PM and may be more in certain exceptional cases. But no extra cost will be given.
7. In case of break down, the agency will provide a substitute vehicle of same or equivalent make.
8. The agency shall be fully responsible, in case of any damage of vehicle and/or third party occurred during the travel period.
9. In case of local and outstation travel, KM coverage will be started from the offices of respective JSLPS DMMU & BMMU office (e.g. GODDA DMMU OFFICE, & CONCERNED BMMU OFFICES) and will be closed at the door step of the officers/guests, who will use the vehicle.
10. Each bidder shall submit only one quotation & alternative or conditional offer shall not be accepted and the tender will be rejected summarily. But in case of multiple package application the said vendor must have minimum 5-7 vehicle in his own possession.
11. Tenders received after the stipulated date and time or through email/fax shall not be accepted.
12. The tender shall be remained valid for a period not less than **45 days** from the last date specified in the tender.
13. If required, the DMMU will empanel one or two agencies in lowest responsive rate, who will cater the requirement in case of bulk booking or non-availability of sufficient vehicles with any empanelled/selected agency.
14. The order will be placed with the lowest responsive bidder to supply the vehicles on hiring basis.
15. If the travel agencies/personal vehicle owner did not execute the order or violate the terms and conditions, the firm will be blacklisted from this organization.
16. Any effort by a bidder to influence the purchaser in its decision on bid valuation or placement of purchase order may result in rejection of the bidder's offer.
17. Any legal disputes arising out of this are subject to the jurisdiction of the court located at Godda only.
18. The tenders shall be opened in JSLPS DMMU Godda Office at **16.00 hours** of the last date of submission as mentioned in the advertisement in presence of the bidder(s).
19. Notwithstanding, anything contained as above JSLPS reserves the right to accept or reject any or all bid (s) and cancel the bidding process at any time without assigning any reasons for such act to the bidders.
20. The Night hold charges will be payable of Rs.200/- on outstation tour.
21. In case of Monthly vehicle (Package I), vehicles should not older than 3 years and a valid GST registration number.
22. If the agency/personal vehicle owner performance is satisfactory then contract may be renew for another 1(One) year with same terms and condition.
23. The travel agencies should submit their price as per the format attached at PACKAGE- I TO VIII for daily basis 4 wheeler vehicle and for buses by superscribing on the top of envelop the tender name and package no. for which bid given.

Issue of Purchase Order.

1. Evaluation & Supply Order will be made on Package basis. The vendor may be Fill one or more package with Annuxture I.

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Annexure-I

Organizational Profile of the Travel Agencies.		
Sl. No	Particulars	Compliance
1	Name of the Travel Agencies	
2	Registered Office/residence (Complete Address with Tel./Mob. No. and Email ID)	
3	Name of the Proprietor/Partners etc.	
4	Year of Registration	
5	GST Registration No.	
6	PAN No. of Agency or Proprietor	
7	No. of Vehicles under Travel Agency/personal vehicle owner possession	
8	Type of Vehicles & Registration No.	
9	Turnover during last three years as per Audit , if any	
10	NB: Please enclosed all the relevant documents like Previous order copies, Service Tax Registration No. etc.	

This is to certify that the above information's and figures are based on facts and records and if any deviation noticed at any point of time, the tender shall be cancelled, firm will be blacklisted form this organization and order will be cancelled.

Signature of the Travel Agency

Business Address

Name:

Ph. /Mob. No.

Email

id:.....

GST No.....

Date:/.../2021

(Seal of the Travel Agency)

PRICE FORMAT FOR HIRING OF MONTHLY VEHICLES (for DMMU office)

S No	Type of vehicle	Monthly Vehicle Charges (INR)	KM per one liter	Taxes (% Extra)
1	Bolero (AC)		9	
2	Bolero, (Non-AC)		10	
3	Scorpio (AC)		9	
4	Scorpio (Non-AC)		10	

We agree to provide the hiring vehicles on monthly as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS DMMU Godda and also agreed that the price will remain unchanged during the period. The monthly charge is inclusive of driver's salary, vehicle maintenance charges etc.

**Signature of the Travel Agency
Business Address**

Name:.....

Ph. /Mob. No.

Email id:.....

GST No.....

Date:/...../2021

(Seal of the Travel Agency)

Package 2 Annexure-III			
PRICE FORMAT FOR HIRING OF VEHICLES ON PER DAY BASIS (FOR DMMU GODDA,BMMU GODDA SADAR)			
TYPES OF VEHICLE	DAILY CHARGES (INR)	KM per one Liter Fuel.	TAXES % (EXTRA)
Bolero (AC)		9	
Bolero (NON AC)		10	
Scorpio (AC)		9	
Scorpio (NON AC)		10	
Tata Sumo (AC)		9	
Tata Sumo(NON AC)		10	
SAWARI/WINGER		10	
MAHINDRA PICK-UP		10	

We agree to provide the hiring vehicles for local and out-station tours as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS DMMU Godda & BMMU Godda Sadar and also agreed that the price will remain unchanged during the period.

**Signature of the Travel Agency
Business Address**

Name:.....

Ph. /Mob. No.

Email id:.....

Date:/...../2021

(Seal of the Travel Agency)

**Package 3
Annexure-IV**

PRICE FORMAT FOR HIRING OF VEHICLES ON PER DAY BASIS (for BMMU Boarjore)

TYPES OF VEHICLE	DAILY CHARGES (INR)	KM per one liter Fuel.	TAXES % (EXTRA)
Bolero (AC)		9	
Bolero (NON AC)		10	
Tata Sumo (AC)		9	
Tata Sumo(NON AC)		10	
SAWARI/WINGER		10	
MAHINDRA PICK-UP		10	
40 Seater Non Luxury BUS		5	
60 Seater Non Luxury BUS		4	

We agree to provide the hiring vehicles for local and out-station tours as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS BMMU Boarjore and also agreed that the price will remain unchanged during the period.

Signature of the Travel Agency

Business Address

Name:.....

Ph. /Mob. No.

Email id:.....

GST No.....

Date:/...../2021

(Seal of the Travel Agency)

**Package 4
Annexure-V**

PRICE FORMAT FOR HIRING OF VEHICLES ON PER DAY BASIS (for, BMMU BASANTRAY)

TYPES OF VEHICLE	DAILY CHARGES (INR)	KM per one liter Fuel.	TAXES % (EXTRA)
Bolero (AC)		9	
Bolero (NON AC)		10	
Tata Sumo (AC)		9	
Tata Sumo(NON AC)		10	
SAWARI/WINGER		10	
MAHINDRA PICK-UP		10	
40 Seater Non Luxury BUS		5	
60 Seater Non Luxury BUS		4	

We agree to provide the hiring vehicles for local and out-station tours as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS BMMU BASANTRAY and also agreed that the price will remain unchanged during the period.

Signature of the Travel Agency
Business Address
Name:.....
Ph. /Mob. No.
Email id:.....
GST No.....
Date:/...../2021
(Seal of the Travel Agency)

**Package 5
Annexure-VI**

PRICE FORMAT FOR HIRING OF VEHICLES ON PER DAY BASIS (for, BMMU MEHERMA)

TYPES OF VEHICLE	DAILY CHARGES (INR)	KM per one liter Fuel.	TAXES % (EXTRA)
Bolero (AC)		9	
Bolero (NON AC)		10	
Tata Sumo (AC)		9	
Tata Sumo(NON AC)		10	
SAWARI/WINGER		10	
MAHINDRA PICK-UP		10	
40 Seater Non Luxury BUS		5	
60 Seater Non Luxury BUS		4	

We agree to provide the hiring vehicles for local and out-station tours as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS BMMU MEHERMA and also agreed that the price will remain unchanged during the period.

Signature of the Travel Agency
Business Address

Name:.....

Ph. /Mob. No.

Email id:.....

GST No.....

Date:/...../2021

(Seal of the Travel Agency)

**Package 6
Annexure-VII**

PRICE FORMAT FOR HIRING OF VEHICLES ON PER DAY BASIS (for, BMMU MAHAGAMA)

TYPES OF VEHICLE	DAILY CHARGES (INR)	KM per one liter Fuel.	TAXES % (EXTRA)
Bolero (AC)		9	
Bolero (NON AC)		10	
Tata Sumo (AC)		9	
Tata Sumo(NON AC)		10	
SAWARI/WINGER		10	
MAHINDRA PICK-UP		10	
40 Seater Non Luxury BUS		5	
60 Seater Non Luxury BUS		4	

We agree to provide the hiring vehicles for local and out-station tours as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS BMMU MAHAGAMA and also agreed that the price will remain unchanged during the period.

Signature of the Travel Agency

Business Address

Name:.....

Ph. /Mob. No.

Email id:.....

GST No.....

Date:/...../2021

(Seal of the Travel Agency)

**Package 7
Annexure-VIII**

PRICE FORMAT FOR HIRING OF VEHICLES ON PER DAY BASIS (for, BMMU SUNDERPAHARI)

TYPES OF VEHICLE	DAILY CHARGES (INR)	KM per one liter Fuel.	TAXES % (EXTRA)
Bolero (AC)		9	
Bolero (NON AC)		10	
Tata Sumo (AC)		9	
Tata Sumo(NON AC)		10	
SAWARI/WINGER		10	
MAHINDRA PICK-UP		10	
40 Seater Non Luxury BUS		5	
60 Seater Non Luxury BUS		4	

We agree to provide the hiring vehicles for local and out-station tours as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS BMMU SUNDERPAHARI and also agreed that the price will remain unchanged during the period.

Signature of the Travel Agency

Business Address

Name:.....

Ph. /Mob. No.

Email id:.....

GST No.....

Date:/...../2021

(Seal of the Travel Agency)

**Package 8
Annexure-IX**

PRICE FORMAT FOR HIRING OF VEHICLES ON PER DAY BASIS (for, BMMU THAKURGANGTI)

TYPES OF VEHICLE	DAILY CHARGES (INR)	KM per one liter Fuel.	TAXES % (EXTRA)
Bolero (AC)		9	
Bolero (NON AC)		10	
Tata Sumo (AC)		9	
Tata Sumo(NON AC)		10	
SAWARI/WINGER		10	
MAHINDRA PICK-UP		10	
40 Seater Non Luxury BUS		5	
60 Seater Non Luxury BUS		4	

We agree to provide the hiring vehicles for local and out-station tours as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS BMMU THAKURGANGTI and also agreed that the price will remain unchanged during the period.

Signature of the Travel Agency

Business Address

Name:.....

Ph. /Mob. No.

Email id:.....

GST No.....

Date:/...../2021

(Seal of the Travel Agency)

(On the letter head of Travel Agency)

Draft letter for submission of tender

Ref No.

Dated:.....

To,

DISTRICT PROGRAM MANAGER
Jharkhand State Livelihood Promotion Society DMMU, GODDA,
PariaComplex (1st Floor), Mission Chowk, Bhagalpur Road, Godda, 814133,
Mobile No. 9431359499/7764039677

Sub:- Submission of Tender for supply of monthly and tour vehicles.

Ref: Your tender No. _____ Dated

Dear Sir,

With reference to the subject cited above, I am to submit herewith the most competitive tender for providing vehicles on monthly, vehicles for local & out station travel on hiring basis as per the terms and conditions mentioned in the tender documents.

The documents enclosed are;

- a) Travel Agency Profile as per the prescribed format in **Annexure-I.**
- b) Rate for Tour Vehicles as per the prescribed format in **Annexure-II to IX.**

Yours Sincerely,

(Mr. > (Name of the Proprietor)

M/s (Name of the Travel Agency)

(Seal of the Travel Agency)