



**Govt. of Jharkhand**  
**Rural Development Department**  
**Jharkhand State Livelihood Promotion Society**



Letter No- JSLPS/RNC/PROC/157

Date- 28-09-2020

**NOTICE INVITING QUOTATION FOR RESEDENTIAL & NON RESIDENTIAL TRAINING VENUE**

JSLPS invites Quotations on rate contract basis from different Firms/Hotels having valid up to dated GST registration certificate for providing Residential/Non Residential Training Venue at Ranchi for a period of one year. In case of Govt bodies or Govt promoted societies GST registration may be relaxed if absence of GST registration. In such case incorporated documents of body will be considered. The detailed terms & conditions and prescribed formats for submission of tender are available on [www.jslps.org](http://www.jslps.org) under procurement section. Interested Firms may download tender document from JSLPS online portal ([www.jslps.org](http://www.jslps.org)) & submit their tender super-scribing as **"Tender for Training Venue"** to the undersigned on or before **16:00 hrs, 12<sup>th</sup> Oct '2020 at DMMU Ranchi , Vikash Bhawan, Kutchary Chowk,Ranchi-834001**, Jharkhand. .The undersigned shall have the right of rejecting all or any quotations without assigning any reason thereof.

SD/

**District Program Manager**

**Copy to the notice Board of JSLPS for Display**

**JSLPS DMMU RANCHI ,GROUND FLOOR ,VIKASH BHAWAN ,KUTCHERY ROAD, RANCHI -834001**



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**Organization Brief:** Jharkhand State Livelihood Promotion Society (JSLPS) is an autonomous body registered under Society Registration Act, 1860 and work under Rural Development Department, Govt. of Jharkhand. The Organization has been setup to execute National Rural Livelihood Mission (NRLM) as well as various program of Government with the objective of Rural Development, Poverty eradication, and spreading Livelihood to under privileged & poor rural society. JSLPS is working across all 24 districts of Jharkhand with a mission for Rural Development & substantial Livelihood.

**Scope of Work :** Providing Training Venue at Ranchi for Residential/Non Residential Training

**ANNEXURE-1**

**TERMS of Reference for due diligence**

The following terms are quoted for the due diligence exercise for hiring of training hall/center for conducting training programs:

- 1) A hall for sitting arrangement of minimum 35 participants. Another extra hall in the same premises is desirable.
- 2) Lodging facility for at least 35 participants in rooms with occupancy from 2-3 person per room.
- 3) Fooding arrangements in the same premises with breakfast, lunch evening snacks and dinner along with two times tea & biscuits.
- 4) Proper billing with applicable GST.
- 5) Security arrangements during residential programs.
- 6) Power back-up and proper sanitation facility.
- 7) Arrangement of proper Light, Fan and ventilation.

**General Terms and Conditions**

1. The Tender for Training Hall with boarding & Lodging arrangement shall be as per our requirement.
2. GST should be clearly mentioned separately in terms of percentage in the price sheet.
3. Each Bidder shall submit only one bid for all items. Conditional offers shall not be accepted.
4. The rate quoted by the bidders shall be fixed for the duration of one year from the date of the contract and shall not be subject to adjustment on any account.
5. The price shall be quoted in Indian Rupees only.
6. The delivery should be completed as per demand raised by us during the normal period of time. The order will be placed in a phased manner depending upon the requirement.
7. Work Order will be awarded after satisfactory Physical visit and due diligence of Venue and services by PC Members. In case of unsatisfactory observations Work Order may be cancelled without assigning any reasons to the bidders.
8. Notwithstanding, anything contained as above JSLPS reserves the right to accept or reject any or all bid (s) and cancel the bidding process at any time without assigning any reasons for such act to the bidders



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**9. Eligibility Criteria**

- a) GST Registration Certificate.
- b) Rate should be quoted as per the format and it should not be above the Market Rate during the course of time at any case.
- c) Tender should be properly signed and stamped.
- d) Single price for each food item.
- e) Alternative offer shall not be accepted.

**10.** The bid will liable to be rejected if any of the above conditions is not complied with.

**11. Issue of Purchase Order**

The purchase order/Supply Order will be placed to the selected bidder whose bids will be determined to be substantially responsive and who has offered the lowest evaluated package price. The terms of the accepted offer shall be incorporated in the Purchase Order.

Tender will be opened **16.30 Hours** of the last date of submission as mentioned in the advertisement in presence of the bidder (s).

Payment will be made after successful completion of Training and receiving Copy of Supply Order, Bills with attendance of Participant & their feedback.

**12.** Any effort by bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder's offer.

**13. Menu specification for Residential/Non Residential Training**

S.No.	Particulars	Veg.	Non-Veg.
01	Breakfast	1. Puri-Sabji/Upma/Idli/Aaloo Partha 2. Jalebi 3. Banana	1.Puri-Sabji/Upma/Idli/Aaloo Partha 2.Jalebi 3.Banana
02.	Lunch	1. Green Vegetables 2. Butter Paneer Masala or Equivalent dish 3. Roti & Plain Rice 4. Dal Fry 5. Papad 6. Salad 7. Sweet/Ice Cream	1.Chicken/Fish 2.Bhujiya 3.Roti & Plain Rice 4.Dal Fry 5.Papad 6.Salad 7.Sweet/Ice Cream
03.	Dinner	1.Green Vegetables 2.Butter Paneer Masala or equivalent dish 3.Roti & Plain Rice 4.Dal Fry 5.Papad 6.Salad 7.Sweet/Ice Cream	1.Chicken/Fish 2.Bhujiya 3.Roti & Plain Rice 4.Dal Fry 5.Papad 6.Salad 7.Sweet/Ice Cream
04.	Snacks & Teas	02 times as Tea & Biscuits	02 times as Tea & Biscuits



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**Annexure-2 : Technical format for submission of tender**

SL. No	Requirement	Compliance	Remarks
01	Name of the Hotel/Conference Hall/Premises with complete Address with Phone No. & email ID		
2	GST Registration No.		
3	Capacity to accommodate in the conference /Training Hall		
4	Capacity to accommodate nos. of guests		
5	Provision of tea/snacks, lunch& dinner		
6	Availability of Power back up facility during conference		
7	Provision for providing conference pad/pencil etc./mineral water Availability of Power back up facility during conference		
8	Parking facility for four wheelers , Please mention the capacity of vehicle parking .		
9	Any Other facilities to be provided by the Hotel/Conference Hall/Premises, Please mention:		



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<b>Annexure II : PRICE FORMAT FOR SUBMISSION OF TENDER</b>				
<b>TRAINING</b>	<b>PARTICIPANT SIZE</b>	<b>35 Participants</b>	<b>60 Participants</b>	<b>100 Participants</b>
<b>NON RESIDENTIAL</b>	CONFERENCE HALL CHARGES			
	FOODING (LUNCH + EVENING SNACKS+ TWO TIME TEA WITH BISCUITS)			
	CONFERENCE HALL CHARGES			
<b>RESIDENTIAL</b>	FOODING (BREAKFAST +LUNCH + EVENING SNACKS+ DINNER+ TWO TIME TEA WITH BISCUITS)			
	BED			
	DORMITORY			
	DOUBLE BED (AC)			
	DOUBLE BED (NON AC)			
	TRIPLE BED (AC)			
	TRIPLE BED (NON AC)			

**NOTE : RATE SHALL BE PER PARTICIPANT PER DAY**

**Declaration:**

1. I/We have read and understood the detailed terms and conditions applicable to the subject offer as supplied with bid documents and agreed to abide by the same in totality.
2. It is hereby declared that the particulars of the offered accommodation is/are true and correct as per my knowledge and belief and in the event of any of the same being found to be not true, I/We shall be liable to such consequences/lawful action as the JSLPS may wish to take.

**\*All rates are quoted in INR.**

**\*All taxes shown Extra in % term**

**\*Rate also write in number & words**

3. In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail.

4. We agree to supply the above services in accordance with the technical specifications within the period specified in the work order and the price will be remaining unchanged during the contract period. We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)

**JSLPS DMMU RANCHI ,GROUND FLOOR ,VIKASH BHAWAN ,KUTCHERY ROAD, RANCHI -834001**



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(In the letter head of Firm )

Draft letter for submission of tender

Ref No. ....

Dated:.....

To

The District Program Manager  
Jharkhand State Livelihood Promotion Society  
District Mission Management Unit, Ranchi

Sub: - Submission of "Tender for Training Venue" at Ranchi for JSLPS Ranchi DMMU

Ref: Your tender No. \_\_\_\_\_ Dated .....

Dear Sir,

With reference to the subject cited above, I am submit herewith the most competitive tender for providing for Tender for Training Venue at Ranchi for JSLPS Ranchi DMMU Office, Vikash Vawan, Kutchery, Ranchi-834001.,as per the terms and conditions mentioned in the tender documents.

The documents enclosed are;

1. **Technical Bid** as per the prescribed format in **Annexure-1**
2. **Financial Bid** as per the prescribed format in **Annexure-2**
3. **GST Certificate copy**
4. **PAN NO of FIRM**
5. **Cancelled Cheque of Firm**

Date:

Signature of the Bidder

Place:

Name & Business Address:

(Seal of the firm)

(Seal of the Firm)