TENDER No:- DMMU-Garhwa/430                  Date: 22.06.2020

Quotation Call Notice under Local Shopping Method

Sealed Quotation are invited from “Tender for design, print and supply of
SHGs Credit bank linkage application form” as mentioned in list below for
district mission Management unit, Garhwa of JSLPS. The detailed term &
conditions and prescribed formats for submission of Quotation are given
below in Conditions Clauses. Interested agencies may submit their Quotation
in a sealed cover super-scribing as “Tender for design, print and supply of
SHGs Credit bank linkage application form” to the undersigned on or
before 3.30 PM hours of 1st July, 2020

Sd/

District Program Manager

Copy to: notice board of JSLPS for display
TERMS AND CONDITIONS

1. The tender shall be for the full quantity of all item(s) as described in the schedule of requirement and specification in Annexure- I. The format for price bid is specified in Annexure-II, which should be used at the time of submission of tender. Corrections, if any, shall be made by crossing out, initialing, dating and rewriting.

2. The quoted rates shall be the bidder’s cost towards DTP/design, insurance, packing & forwarding, transportation and delivery charge.

3. GST should be clearly mentioned separately in terms of percentage in the price sheet.

4. Each bidder shall submit only one bid & the firms can verify the samples at JSLPS office prior to submit the tender.

5. Tenders shall remain valid for a period not less than 30 days from the date of opening of the bid.

6. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.

7. The purchaser reserves the right at the time of placement of purchase order to increase or decrease the required quantity up to 20% depending upon demand and supply situation during that period.

8. Before printing, the supplier shall receive the samples from JSLPS and submit proof copy for necessary verification for final printing, otherwise the wrong printing material will not be accepted by JSLPS and no payment will be made for those items.

9. The delivery should be completed within 7 days from the date of receipt of the confirmed purchase order/final proof as per the consignee list.

10. Any delay by the supplier in the delivery of the items shall render the supplier liable to be charged liquidated damages @ 0.5% per week or part thereof subject to a maximum of 10% of purchase order value which will be deducted from the payment due.

11. Before delivery the selected firm will be informed to this office for pre delivery inspection, if required by JSLPS.

12. The quality of the paper may be tested if required in any laboratory within or outside of the State to ascertain the quality of the paper and if, the test report is not as per the specifications, then the firm will be blacklisted from this organization and payment will be made on proportionate basis as decided by JSLPS.

13. Payment will be made only after complete delivery as per order subject to submission of bills along with delivery challans as per consignee list.
14. **Eligibility criteria:**
- Copy of GST Registration certificate.
- Rate should be quoted as per the format for all items.
- Single price for each item.
- Alternative price shall not be accepted.

15. The bids are liable to be rejected if any of the above conditions is not complied with.

16. **Issue of Purchase Order.**
   The Purchase Order will be placed to the selected bidder whose bids has been determined to be substantially responsive and who has offered the lowest evaluated package price. The terms of the accepted offer shall be incorporated in the purchase order. The package price shall be taken into consideration not individual (Item wise) price.

   17. Any effort by a bidder to influence the purchaser in its decision on bid evaluation or placement of purchase order may result in rejection of the bidder’s offer.

18. The Bid shall be opened in JSLPS Office of Garhwa at 16.00 hours of the last date of submission as mentioned in the advertisement in presence of the bidder(s).

19. Any legal dispute arising out of this is subject to Garhwa jurisdiction only.
**ANNEXURE-I**

### Schedule of requirement & specification for different printing materials.

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Name of the materials</th>
<th>No. of copy to be printed</th>
<th>Brief specification</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>SHGs Bank Linkage Document</td>
<td>6000 Nos</td>
<td>Size: 33 cm. X 21 cm. Total 46 pages (23 Sheets) including cover. Single colour both side printing in 80 GSM maplitho paper in 13 sheets, 10 sheets will be used in 80 GSM laser paper. Binding- Cloth pasted with side stitch. Language of printing - Hindi/ English. Each pack will contain 100 nos. of book with good quality shrink pack.</td>
</tr>
</tbody>
</table>

(On the letterhead of firm)

**ANNEXURE-II**

### Format for Submission of Tender

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Items</th>
<th>Qty.</th>
<th>Unit Price (Rs.)</th>
<th>Total Price (Rs.) (3 X 4)</th>
<th>GST (%)</th>
</tr>
</thead>
<tbody>
<tr>
<td>01</td>
<td>SHGs Bank Linkage Document</td>
<td>6000 Nos</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Total Price (Rs.)

In words: _____________________________________________ (Excluding GST).

a) In case of discrepancy between Unit Price & Total Price, Unit Price shall prevail:
b) We agree to supply the above items in accordance with the specifications and terms and conditions of the tender with a total cost as mentioned above within a period of 30 days from the receipt the final proof.

Date:                                               Signature of the Bidder
Place:                                              Name & Business Address:
                                                    (Seal of the firm)