

# झारखण्ड सरकार ग्रामीण विकास विभाग

झारखण्ड स्टेट लाइवलीहुड प्रमोशन सोसाईटी  
जिला मिषन प्रबंधन इकाई गुमला

Letter No: JSLPS/DMMU GUMLA/PROCUREMENT/48

Date: - 10.08.2019

## **Tender Call Notice on Limited Tendering Method for Hiring of Vehicle**

Sealed tenders are invited from registered travel agencies or Local Vehicle owner for providing difference type of vehicle on monthly hiring basis and outstation tours for JSLPS DMMU Gumla and its difference BMMU offices separately for a period of one year. The details terms and conditions and prescribed format for submission of tender are available in notice Board of JSLPS Gumla and official Website of JSLPS i.e. [jslps.org](http://jslps.org), which can be for use. Interested agencies or Owner may submit their tender in a sealed cover super-scribing as "Tender for Hiring Tour Vehicle for DMMU & BMMUs" to the undersigned on or before 15.30 hours of 28<sup>th</sup> Aug 2019

Sd/-  
District Program Manager

**Copy to:** Notice Board of DMMU/BMMUs-Bharno, Sisai, Dumari ,  
Bishunpur,Chainpur,Kamdara and Jari

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**Background:** - Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Society Registration Act, 1860. JSLPS's mandate is to promote livelihoods amongst disadvantaged communities across the state to reduce the poverty.

JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the State. In this backdrop the Society requires the services of a Travel Agency for providing travel related services i.e. providing of Hiring of Vehicles on monthly basis, local & Outstation travel.

**Objectives:** - Selection of Travel Agency or Vehicle owner for providing travel related Quality services.

## A. Scope of Work:-

1. Provide vehicles four Wheelers and Bus on daily/Monthly basis for local and out station tours at District / Block Level Office named as District mission management unit and Block Mission Management Unit.
2. The requirement of Vehicle for each BMMU/DMMU is or more as per requirement above quoted DMMU/BMMUs.

## B. Key requirements:-

1. A travel agency with a valid GST registration number.
2. Agency or Vehicle owner should have minimum 1 - 2 Nos.of similar type of vehicle in its own possess.
3. The driver of the vehicles should have valid driving license not less than 2 years, should not be rude and careless behaviour, knowledge of safety and security, free from any alcoholic-narcotics addition and will not have any past accident history or any pending legal issue against the driver
4. The Travel Agency or Vehicle owner should have its own operation office at Gumla or near by district
5. The Vehicle must be in tip- top condition.

राज्य कार्यालय- तृतीय तल, भांतिदीप टावर, रेडियम रोड, राँची-834001, झारखण्ड, फोन नं0. 0651.-  
2360038 / 2360142

जिला कार्यालय- द्वितीय तल, सुहागी कांप्लेक्स, दुंदरिया, लोहरदगा रोड, गुमला, फोन नं0-  
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6. The travel agency or Vehicle owner shall ensure that the vehicles provided will be free from all types of Govt. levies e.g. Regd. Fee, valid permit, Road Tax, Insurance, Pollution Control Certificate and if any applicable statutory obligation.

7. The Agency can submit their organizational profiles as per the format placed at

## **Annexure- I**

8. The agencies debarred / blacklisted from JSLPS or any other organization shall not be taken into consideration.

9. All the pages of the tender documents shall be seal & signed by the travel agency.

## C. Other Conditions:-

1. JSLPS will pay only the monthly charges of the vehicles used by the office on monthly basis and in case of tour vehicles payment will be made per day rent basis as per the price quoted by the bidders.

2. The fuel cost will be reimbursed as per the prevailing market price based on mileage covered during travel period in case of monthly and local & out station travel

3. The travel agencies will bear all the costs towards driver's payment, driver fooding, vehicle & Driver's insurance & its day-to-day maintenance cost etc.

4. In case of tour vehicle, the agencies will pay the toll/entry taxes or parking charges etc. and that will be reimbursed by JSLPS DMMU Gumla on production of original bills.

**5. The travel agencies should submit their price as per the format attached at Annexure-II for Monthly Vehicles, Annexure-III for tour vehicles & Annexure-IV for buses.**

6. The monthly vehicles can be used in all working days and holidays in case of urgency.

7. The normal working hours of monthly vehicles will be from 9:00 am to 7:00 pm and may be more in certain exceptional cases. But no extra cost will be given.

8. JSLPS will hire the monthly vehicles based on the requirement.

राज्य कार्यालय- तृतीय तल, भांतिदीप टावर, रेडियम रोड, राँची-834001, झारखण्ड, फोन नं०. 0651.-

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जिला कार्यालय- द्वितीय तल, सुहागी कांप्लेक्स, दुंदरिया, लोहरदगा रोड, गुमला, फोन नं०-

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जिला मिषन प्रबंधन इकाई गुमला

9. In case of break down, the agency will provide a substitute vehicle of same or equivalent make.
10. The agency shall be fully responsible, in case of any damage of vehicle and/or third party occurred during the travel period.
11. **In case of local and outstation travel, KM coverage will be started from the offices of respected JSLPS DMMU & BMMU office (e.g. Gumla DMMU OFFICE, & CONCERNED BMMU OFFICES ) and will be closed at the door step of the officers/guests, who will use the vehicle.**
12. Each bidder shall submit only one quotation & alternative or conditional offer shall not be accepted and the tender will be rejected summarily.
13. Tenders received after the stipulated date and time or through email/fax shall not be accepted.
14. The tender shall be remained valid for a period not **less than 45 days** from the last date specified in the tender.
15. If required, the DMMU will empanel of one or two agencies, who will cater the requirement in case of bulk booking **or non-availability of sufficient vehicles with any empanelled/selected agency in L-1 rate.**
16. The Night hold charges **will be payable of Rs.300/- on outstation tour.**
17. The Registration of Vehicle should not be more than 30 months. (In Case Of Monthly Vehicle).
18. If the travel agencies did not execute the order or violate the terms and conditions, the firm will be blacklisted from this organization.
19. Any effort by a bidder to influence the purchaser in its decision on bid valuation or placement of purchase order may result in rejection of the bidder's offer.
20. Any legal disputes arising out of this are subject to the jurisdiction of the court located at Gumla only.
21. Preference will be given to Local Travel Agency.
22. The tenders shall be opened in **JSLPS DMMU Gumla Office at 16.00 hours** of the last date of submission as mentioned in the advertisement in presence of the bidder(s).

राज्य कार्यालय- तृतीय तल, भांतिदीप टावर, रेडियम रोड, राँची-834001, झारखण्ड, फोन नं०. 0651.-

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जिला कार्यालय- द्वितीय तल, सुहागी कांप्लेक्स, दुंदरिया, लोहरदगा रोड, गुमला, फोन नं०-

065424-221012

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जिला मिषन प्रबंधन इकाई गुमला

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23. Notwithstanding, anything contained as above JSLPS reserves the right to accept or reject any or all bid (s) and cancel the bidding process at any time without assigning any reasons for such act to the bidders.
24. All attached document must be signed by vendor

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# झारखण्ड सरकार ग्रामीण विकास विभाग

झारखण्ड स्टेट लाइवलीहुड प्रमोशन सोसाईटी  
जिला मिषन प्रबंधन इकाई गुमला

## Annexure-I

Organizational Profile of the Travel Agencies		
Sl. No	Particular	Compliance
1	Name of the Travel Agencies	
2	Registered Office (Complete Address with Tel./Mob. No. and Email ID)	
3	Name of the Proprietor/Partners etc.	
4	Year of Registration	
5	GST Registration No.	
6	PAN No. of Agency or Proprietor	

This is to certify that the above information's and figures are based on facts and records and if any deviation noticed at any point of time, the tender shall be cancelled, firm will be blacklisted from this organization and order will be cancelled.

Mr.....  
(Name Of The Proprietor)  
M/S.....  
(Name Of The Travel Agency)

Seal Of The Travel Agency

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Package 1		Annexure II			
PRICE FORMAT FOR HIRING OF VEHICLES ON MONTHLY BASIS FOR DMMU GUMLA					
Sl. No.	Type of Vehicle	Vehicle Charge Per Month (Rs.)	Average Per Litre Fuel AC / Non-AC		Taxes (Mention in %age)
1	Bolero Model - SLX & Above		AC	09	
			Non-AC	10	

We agree to provide the hiring vehicles on monthly as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS DMMU Gumla and also agreed that the price will remain unchanged during the period. The monthly charge is inclusive of driver's salary, vehicle maintenance charges etc.

Mr.....

(Name Of The Proprietor)

M/S.....

(Name Of The Travel Agency)

Seal Of The Travel Agency

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Package 2		Annexure III			
PRICE FORMAT FOR HIRING OF VEHICLES ON PER DAY BASIS (FOR DMMU/BMMU .....					
Sl. No.	Type of Vehicle	Vehicle Charge Per Day (Rs.)	Average Per Litre Fuel AC / Non-AC		Taxes (Mention in %age)
1	Bolero Model - SLX & Above		AC	9	
			Non-Ac	10	
2	Scorpio		AC	9	
			Non-Ac	10	
3	Tata Sumo		AC	9	
			Non-Ac	10	
4	Tata Magic		10		
5	Mahendra Pick-UP		10		
6	Sawari/Winger		10		

We agree to provide the hiring vehicles for local and out-station tours as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS DMMU Gumla, all BMMU office as mentioned above in sheet and also agreed that the price will remain unchanged during the period.

Mr.....

(Name Of The Proprietor)

M/S.....

(Name Of The Travel Agency)

Seal Of The Travel Agency

राज्य कार्यालय- तृतीय तल, भांतिदीप टावर, रेडियम रोड, राँची-834001, झारखण्ड, फोन नं०. 0651.-  
2360038 / 2360142

जिला कार्यालय- द्वितीय तल, सुहागी कांप्लेक्स, दुंदरिया, लोहरदगा रोड, गुमला, फोन नं०-  
065424-221012



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जिला मिशन प्रबंधन इकाई गुमला

Package 3		Annexure IV		
PRICE FORMAT FOR HIRING OF BUSES ON PER DAY BASIS (FOR DMMU and BMMU office)				
Sl. No.	Type of Vehicle	Vehicle Charge Per Day (Rs.)	Average Per Litre Fuel AC / Non-AC	Taxes (Mention in %age)
1	30-35 Seater Bus.		5	
2	40-45 Seater Bus.		4	
3	50-55 Seater Bus.		3	

We agree to provide the hiring vehicles for local and out-station tours as per the terms and condition mentioned in the tender documents and rates mentioned above for a period of one year from the date of signing of the contract/receipt of the order from JSLPS DMMU Gumla, all BMMU office as mentioned above in sheet and also agreed that the price will remain unchanged during the period.

Mr.....

(Name Of The Proprietor)

M/S.....

(Name Of The Travel Agency)

Seal Of The Travel Agency

राज्य कार्यालय- तृतीय तल, भाातिदीप टावर, रेडियम रोड, राँची-834001, झारखण्ड, फोन नं0. 0651.-  
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झारखण्ड सरकार  
ग्रामीण विकास विभाग



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जिला मिशन प्रबंधन इकाई गुमला

(On the letter head of Travel Agency)

Draft letter for submission of tender

Ref No. ....

Dated:.....

To

The District Program Manager  
Jharkhand State Livelihood Promotion Society  
District Mission Management Unit Gumla

Sub: - Submission of Tender for supply of vehicle on monthly basis & daily basis.

Ref: You're tender no. \_\_\_\_\_ Dated:.....

Dear Sir/Madam

With reference to the subject cited above, I am to submit herewith the most competitive tender for providing vehicle or vehicles for local & out station travel on hiring basis as per the terms and conditions mentioned in the tender documents.

The documents enclosed are;

- Travel Agency Profile as per the prescribed format in Annexure-I.
- Rate for Tour Vehicles as per the prescribed format in Annexure-II.

Yours Sincerely,

(Mr. >.....(Name of the Proprietor)

M/s .....(name of the Travel Agency)

(Seal of the travel agency)

राज्य कार्यालय- तृतीय तल, भाातिदीप टावर, रेडियम रोड, राँची-834001, झारखण्ड, फोन नं0. 0651.-  
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