

## Jharkhand State Livelihood Promotion Society

(Under the aegis of Rural Development Department, Govt. Of Jharkhand)

### District Mission Management unit

Pratapnagar, Naisarai, Beside Esser Petrol Pump

Dist- Ramgarh, Jharkhand- 829122

Phone No. 09470575589, Website – [www.jslps.org](http://www.jslps.org)



Letter No: JSLPS/DMMU/RAMGARH/2018-19/255

Date:05/07/2018

### Notice Inviting Tender Under Limited Tendering Method

Sealed tenders are invited from registered Hotels/institutions for empanelment towards providing services for lodging & boarding for the guests, conference/meeting hall for different training/workshop/meeting etc. organized by JSLPS. The detailed terms & condition and prescribed formats for submission of tender are available in the notice board and Website of JSLPS, which can be available for use and can be downloaded from [www.jslps.org](http://www.jslps.org) . Interested agencies may submit their tender in a sealed cover super-scribing as “**Tender for Empanelment of Training Venue for Meeting and Training at Block Level**” to the undersigned on or before 15:30 hours of **22<sup>nd</sup> July '2018**.

Sd/-

**DISTRICT PROGRAM MANAGER**

**Copy to: Notice board of JSLPS for display**

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**Background:** Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Societies Registration Act, 1860. JSLPS's mandate to promote livelihoods amongst disadvantaged communities across the State to reduce the poverty. JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the State. During every month's 5-6 nos. of Training/meeting/workshop being organized by JSLPS for different activities. In this backdrop, the Society requires the services of a hotels/ institution for providing accommodation and training/conference hall facility on hiring basis as and when required.

**Objective: - Hiring of Training Venue for different meeting/training of JSLPS as Block level.**

### A. Scope of Work: -

1. Providing Training hall along with Lodging and fooding for training/meeting & workshop.
2. The rate should be valid for a period of one year from the date signing of the contract and price should be remains unchanged during that period.
3. All the booking should be accepted through email or over telephone.

### B. Key requirements: -

1. The hotel/institution/ Training Venueshould be reputed.
2. Capacity to accommodate 30-70 participants on Sharing basis.
3. Should have Separate Bed for each participant and provision of 8-10 big rooms so that in each room 4-8 participant may be accommodated
4. Atleast 5-6 Bathroom for the participant and separate bathroom for ladies.
5. Proper hygiene should be maintained for good health of the participant.
6. The quality of food should be maintained at all the time and if any complain received from the participant then appropriate deduction may be made on payment.
7. The payment will be made after completion of the program. No advance payment will be given for conducting any training program.
8. Provision of sound system, Sound Box, Projector, Mike, Screen etc. for the conference/workshop/meeting etc. JSLPS will pay for the Sound system on demand.
9. Facility for RO water/Jar water. JSLPS will not provide any water charges. The RO/Jar water must be provided along with food.
10. The entire Training hall should be clean and No separate charges will be paid for the training hall.
11. No Separate charges for Generator/Oil/Water Jar/Dari/Bedsheet/Pillow/blanket/Mosquitonet
12. Hire charges for chair may be given on demand.
13. The rate quote will be inclusive of all taxes.
14. Tenders shall remain valid for a period not less than 45 **days** from the date of opening of the bid or from the last date specified in the tender.
15. The tender will be opened in the JSLPS DMMU-Ramgarh office at 16.00 PM on the last date specified for submission of tender in presence of the bidders or their representatives.
16. Notwithstanding the above, the purchaser reserves the right to accept or reject any bid(s) and to cancel the bidding process at any time prior to the issue of Purchase Order.
17. Any legal dispute arising out of this is subject to Ramgarh jurisdiction only.

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**ANNEXURE-1**

**Technical format for submission of tender**

SL. No	Requirement	Compliance	Remarks
1	Name of the Hotel/ Institution with complete Address with Phone No. & email ID		
2	GST Registration No.		
3	Any Other Registration if any:		
4	Capacity to Organize Meeting/ Training in the Training Hall		
5	Capacity to accommodate adequate nos. of guests		
6	Provision of tea/snacks, lunch& dinner		
7	Availability of Power back up facility during conference		
8	Provision for providing conference pad/pencil etc./mineral water Availability of Power back up facility during conference		
9	Parking facility for four wheelers, please mention the capacity of vehicle parking Provision for providing conference pad/pencil etc./mineral water		
10	Any Other facilities to be provided by the Hotel, Please mention:		

**Name of the Hotel:**

**Name & Designation of the Authorize person:**

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### Format for submission Price Bid

SL. No	Requirement	Rate per Participant (Including GST)	
01	<p><b><u>Residential/Non-Residential Program (Lodging, Fooding, With Training Hall)</u></b></p> <p><b>VEG</b></p> <p>1) Lodging 2) Breakfast 3) Veg Lunch 4) Veg Dinner</p> <p><b>NON-VEG</b></p> <p>1) Lodging 2) Breakfast, 3) Non-Veg Lunch 4) Non-Veg Dinner</p> <div style="border: 1px solid black; border-radius: 15px; padding: 10px; margin: 10px auto; width: 80%;"> <p><b>Menu: -</b>  <b>Breakfast: -</b> Aloo Paratha/Sattu Paratha/Puri bhaji, Jalebi with tea.  <b>Lunch/Dinner (Veg): -</b> Tawa Roti, Plain Rice, Yellow Dal, Seasonal Veg, Paneer Sabji, Bhunjiya, Aachar, Papad, Chutney, Green Salad, Sweet.  <b>Lunch/Dinner (Non-Veg): -</b> Tawa Roti, Plain Rice, Yellow Dal, Seasonal Veg, Bhunjiya, Chicken/Fish/Mutton, Aachar, Papad, Chutney, Green Salad, Sweet/Ice-cream.  <b>Provision of Tea Biscuit/ Pakora twice as day</b></p> </div>	Individual Rate	Total
		1) 2) 3) 4)	
02	<p><b><u>Special fooding arrangement for District Meeting/ Single Day Meeting/ Briefing/Debriefing in the Training Venue: -</u></b></p> <p><b>Lunch/Dinner (Veg): -</b> Tawa Roti, Plain Rice/Jeera Rice, Yellow Dal/Dal Fry, Seasonal Veg, Paneer/Kofta, Bhunjiya, Aachar, Papad, Chutney, Green Salad, Sweet/Ice-cream.</p> <p><b>Provision of Tea Biscuit/ Pakora twice as day (Morning/Evening) when the meeting is conducted in Training venue.</b></p>		
	<p><b>Lunch/Dinner (Non-Veg): -</b> Tawa Roti, Plain Rice/Jeera Rice, Yellow Dal/Dal Fry, Seasonal Veg, Paneer/Kofta, Chicken/Fish/Mutton Bhunjiya Aachar, Papad, Chutney, Green Salad, Sweet/Ice-cream.</p> <p><b>Provision of Tea Biscuit/ Pakora twice as day (Morning/Evening) when the meeting is conducted in Training venue.</b></p>		

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04	<p><b><u>Food Packet arrangement for Mass Program (CM Program, PM Program, Special Program (3000-5000 Participant))</u></b></p> <p>Nasta Packet (8 Pic Puri, Sabji, Sweet, Mineral water 1ltr)</p>	
	<p>Lunch Packet (4 Pic Tawa roti, Plain Rice, Yellow Dal, Seasonal Veg, Salad, Sweet)</p>	
	<p><b><u>Special fooding arrangement for District Meeting/Single Day Meeting in the DMMU Office: -</u></b></p> <p><b>Lunch/Dinner (Veg):</b> Tawa Roti, Plain Rice/Jeera Rice, Yellow Dal/Dal Fry, Seasonal Veg, Paneer/Kofta, Bhunjiya, Aachar, Papad, Chutney, Green Salad, Sweet./ Chinese item (fried rice, masroom, chowmean etc)</p>	
	<p><b>Lunch/Dinner (Non-Veg):</b> -Tawa Roti, Plain Rice/Jeera Rice, Yellow Dal/Dal Fry, Seasonal Veg, Paneer/Kofta, Chicken/Fish/Mutton Bhunjiya Aachar, Papad, Chutney, Green Salad, Sweet</p>	

Any complimentary items/facilities or any other charges mentioned other than above, may please be mentioned

We hereby undertake that the above rates/negotiated price shall be continued for a period one year without any changes.

**Signature of the Bidder**

**Official Seal**

**Name & Designation**