



झारखण्ड सरकार
ग्रामीण विकास विभाग
झारखण्ड स्टेट लाईवलीहुड प्रमोशन सोसाईटी



Letter No. JSLPS/DMMU/Lohardaga/2019-20/102

Date: 22.08.2019

Tender Call Notice

Sealed tenders are invited from registered Hotels/institutions for empanelment towards providing services for lodging & boarding for the guests, conference/meeting hall for different training/workshop/meeting etc. organized by JSLPS. The detailed term& conditions and prescribed formats for submission of tender are available in the website of JSLPS e.g. www.Jslps.org, which can be downloaded for use. Interested agencies may submit their tender in a sealed cover super-scribing as "**Tender for Empanelment of Conference Hall**" to the undersigned on or before 15.30 hours of **07thSeptember'2019**.

Sd/-

District Program Manager

Address for submission of Bid:

District Program Manager
Jharkhand State Livelihood Promotion Society
DMMU, Lohardaga, 2nd floor, H/o-Bina Devi,
Near Block Office, Kutchery More, Lohardaga,
Pin Code-835302



Govt. of Jharkhand

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Background: Jharkhand State Livelihood Promotion Society (JSLPS) under the aegis of Rural Development Department, Government of Jharkhand is an autonomous Society registered under the Societies Registration Act, 1860. JSLPS's mandate to promote livelihoods amongst disadvantaged communities across the State to reduce the poverty. JSLPS has been designated by the Government of Jharkhand to design and implement the Aajeevika Project of Ministry of Rural Development, Government of India in the State, during every month 5-6 nos. of Training/meeting/workshop being organized by JSLPS for different activities. In this backdrop, the Society requires the services of a hotels/ institution for providing accommodation and training/conference hall facility on hiring basis as and when required.

Objective: - Hiring of Conference Hall for different meeting/training of JSLPS.

A. Scope of Work:-

1. Providing conference hall for training/meeting & workshop along with fooding and lodging facility.
2. The rate should be valid for a period of one year from the date signing of the contract and price should be remains unchanged during that period.
3. All the booking should be accepted through email or over telephone.

B. Key requirements:-

1. The hotel/institution should be registered under GST Act or without registration may also apply.
2. Capacity to accommodate 20-45 participants in the conference hall with fooding.
3. Provision of sound system, projector etc. for the conference/workshop/meeting etc.
4. Facility for in-house services for tea/snacks mineral water etc.
5. All the conference hall should be provision of air condition without air condition may also apply
6. Providing attendant during the conference for assistance for any problems occurred during conference.
7. The tender shall remain valid for a period not less than 45 days from the last date specified in the tender.

C. Process of Submission:

The bidders will submit their technical and price bid separately in separate envelope during the stipulated date and time in the prescribed format as mentioned in the tender documents. The tender will be opened at 16.00 hours of last date mentioned in the tender.

Address for submission of tender:

District Program Manager
Jharkhand State Livelihood Promotion Society
DMMU, Lohardaga, 2nd floor, H/o-Bina Devi,
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जिला कार्यालय:- H/O वीणा देवी, तृतीय तल, कचहरी मोड़ के निकट, लोहरदगा



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Pin Code-835302

ANNEXURE-1

Technical format for submission of tender

SL. No	Requirement	Compliance	Remarks
01	Name of the Hotel with complete Address with Phone No. & email ID		
2	GST Registration No.		
3	Service Tax Regd. No. Any Other Registration if any:		
4	Capacity to accommodate in the conference Hall		
5	Capacity to accommodate nos. of guests		
6	Provision of tea/snacks, lunch& dinner		
7	Availability of Power back up facility during conference		
8	Provision for providing conference pad/pencil etc./mineral water Availability of Power back up facility during conference		
9	Parking facility for four wheelers , Please mention the capacity of vehicle parking Provision for providing conference pad/pencil etc./mineral water		
10	Any Other facilities to be provided by the Hotel, Please mention:		
11			

Name of the Hotel:

Name & Designation of the Authorize person:

Authorize Signatory

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Name & Designation

Official Seal

Annexure-II

Format for submission Price Bid

SL. No	Requirement	Rate (Rs.)	Remarks
01	Conference Hall Charges with fooding (Meeting/workshop within 25-45 participants, which includes breakfast (all vegetarian items), Tea/Coffee with cookies biscuits (2 times), Buffet Lunch (Lunch includes starter items, Sweet/Ice-cream, with 2 vegetarian &1 non-vegetarian items including Rice, Roti, etc.),Dinner as similar to lunch)	Rate per participant with fooding	
02	Conference Hall Charges without fooding	Hall charge only	
03	For residential Single bedded AC room	Per Day Rs.	
04	For residential Double bedded AC room	Per Day Rs.	
05	For residential Three Bedded AC room	Per Day Rs.	
06	For residential Single bedded without AC room	Per day Rs	
07	For residential Double bedded without AC room	Per Day Rs.	
08	For residential Three Bedded without AC room	Per day Rs.	
09			
10			
11			
12			
	Taxes like GST Etc. to be mentioned in percentage		

Any complimentary items/facilities other than above, may please be mentioned

We hereby undertake that the above rates/negotiated price shall be continued for a period one year without any changes.

Signature of the Bidder

Name & Designation

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